

**MINUTES OF THE REORGANIZATION AND REGULAR MEETING OF THE
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

February 21, 2019

Chairwoman Coco-Capri called the reorganization and regular meeting of the Mount Laurel Township Municipal Utilities Authority to order at 7:10 p.m. in the Elbo Lane Water Treatment Plant Facility Meeting Room.

Those in attendance were:

Cheryl Coco-Capri	Chairwoman
John Francescone	Vice Chairman
Elwood Knight	Secretary
Christopher Smith	Member
Dennis Riley	Member

Also in attendance were:

Richard Alaimo	Consulting Engineer
James Bulicki	Consulting Engineer
Kelly Grant	Solicitor
Pamela Carolan	Executive Director
David Wiest	Finance Director
Robert Adler	Operations Engineer
Russell Trice	Operations Engineer
Theresa Trumbetti	Stenographer

Chairwoman Capri announced that the notice requirements of the “Senator Byron M. Baer Open Public Meetings Act” have been satisfied. Annual notice has been transmitted to two newspapers; it has been prominently posted on the Municipal Bulletin Board and filed with the Mount Laurel Township Clerk.

Closed Session I

A motion was made by Mr. Smith, seconded by Mr. Francescone, voted on and unanimously approved to pass Resolution 2019-02-06 to close the meeting to discuss Reorganization, which is exempt from open meetings under the Sunshine Law, at 7:11 p.m.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Reorganization – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 7:30 p.m., following a motion made by Mr. Smith, and seconded by Mr. Riley and with unanimous agreement from Mr. Knight, Ms. Capri, Mr. Francescone, Mr. Riley and Mr. Smith.

Annual Appointments

Mr. Francescone nominated Ms. Coco-Capri for the position of Chairwoman for the Mount Laurel Township Municipal Utilities Authority, and Mr. Smith seconded, with unanimous agreement from Mr. Knight, Mr. Smith, Mr. Francescone and Mr. Riley.

Mr. Smith nominated Mr. Francescone for the position of Vice Chairman for the Mount Laurel Township Municipal Utilities Authority, and Mr. Riley seconded, with unanimous agreement from Mr. Knight, Mr. Smith, Ms. Capri and Mr. Riley.

Mr. Knight nominated Mr. Riley for the position of Secretary for the Mount Laurel Township Municipal Utilities Authority, and Mr. Francescone seconded, with unanimous agreement from Mr. Knight, Mr. Smith, Ms. Capri and Mr. Francescone.

Public Comment

There was no public comment

Minutes

Following a motion made by Mr. Knight and seconded by Mr. Francescone, the Board unanimously approved the minutes for the January 17, 2019 Public Rate Hearing and Regular Meeting, with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone, Mr., Riley and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Annual Appointments

Following a motion made by Mr. Knight and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2019-02-07 Resolution Establishing Regular Meetings of the Mount Laurel Township Municipal Utilities Authority, with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Riley, the Board unanimously approved Resolution No. 2019-02-08 Resolution Designating the Official Newspaper of the Mount Laurel Township Municipal Utilities Authority (**Burlington County Times**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2019-02-09 Resolution Adopting Cash Management Plan, Including Designation of Depositories and Signatories, with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Riley, the Board unanimously approved Resolution No. 2019-02-10 Resolution Designating Depository for the Mount Laurel Township Municipal Utilities Authority (**Wells Fargo Bank**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2019-02-11 Resolution Designating Depository for the Mount Laurel Township Municipal Utilities Authority (**Citizens Bank**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2019-02-12 Resolution Designating Depository for the Mount Laurel Township Municipal Utilities Authority (**New Jersey Cash Management Fund**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2019-02-13 Resolution Authorizing the Appointment of Special Counsel Services for the Mount Laurel Township Municipal Utilities Authority – NJAWC Rates/Contracts (**Fornaro Francioso, LLC**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2019-02-14 Resolution Authorizing the Appointment of Special Counsel Services for the Mount Laurel Township Municipal Utilities Authority – Water Supply Matters and Agreements (**Fornaro Francioso, LLC**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2019-02-15 Resolution Authorizing the Appointment of Consulting Engineer for the Mount Laurel Township Municipal Utilities Authority (**Alaimo Group**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Riley, the Board unanimously approved Resolution No. 2019-02-16 Resolution Authorizing the Appointment of Governmental Accountant/Auditor for the Mount Laurel Township Municipal Utilities Authority (**Bowman & Company, LLP**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Riley, the Board unanimously approved Resolution No. 2019-02-17 Resolution Authorizing the Appointment of Financial Advisor for the Mount Laurel Township Municipal Utilities Authority (**GB Associates**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2019-02-18 Resolution Authorizing the Appointment of Certified Laboratory Services for the Mount Laurel Township Municipal Utilities Authority (**Garden State Laboratories, Inc.**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2019-02-19 Resolution Authorizing the Appointment of Public Hearing Officer for the Mount Laurel Township Municipal Utilities Authority (**Parker McCay**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Riley, the Board unanimously approved Resolution No. 2019-02-20 Resolution Authorizing the Appointment of Human Resources Trainer for the Mount Laurel Township Municipal Utilities Authority (**Parker McCay**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2019-02-21 Resolution Authorizing the Appointment of Conflict Auxiliary Engineer for the Mount Laurel Township Municipal Utilities Authority (**Environmental Resolutions, Inc.**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Riley, the Board unanimously approved Resolution No. 2019-02-22 Resolution Authorizing the Appointment of Conflict Auxiliary Engineer for the Mount Laurel Township Municipal Utilities Authority (**Maser Consultants**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Riley, the Board unanimously approved Resolution No. 2019-02-23 Resolution Authorizing the Appointment of Occupational Medical Provider for the Mount Laurel Township Municipal Utilities Authority (**Virtua Medical Group, PA**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2019-02-24 Resolution Authorizing the Appointment of Safety Trainer for the Mount Laurel Township Municipal Utilities Authority (**Certified Health & Safety Services, LLC**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2019-02-25 Resolution Authorizing the Appointment of Engineering Consultant for GIS Technical Support Services for the Mount Laurel Township Municipal Utilities Authority (**Maser Consultants**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Riley, the Board unanimously approved Resolution No. 2019-02-26 Resolution Authorizing the Appointment of Conflict/Auxiliary Engineering Services for the Mount Laurel Township Municipal Utilities Authority (**T and M Associates**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Riley, the Board unanimously approved **to table** Resolution No. 2019-02-27 Resolution Authorizing the Appointment of Labor Counsel for the Mount Laurel Township Municipal Utilities Authority (**Capehart Scatchard**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2019-02-41 Resolution Appointing Anthony Costa, Esq. as Special Counsel to the Authority, with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2019-02-42 Resolution Authorizing the Execution of an Interim Contract for the Provision of Labor Counsel Services (**Malamut & Associates, LLC**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Riley, the Board unanimously approved Resolution No. 2019-02-28 Resolution Authorizing the Execution of an Interim Contract for the Provision of Bond Counsel Services (**Malamut & Associates, LLC**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2019-02-29 Resolution Authorizing the Execution of an Interim Contract for the Provision of Solicitor Legal Services (**Malamut & Associates, LLC**), with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Developments/New Connections

Following a motion made by Mr. Knight and seconded by Mr. Riley, the Board unanimously approved Resolution No. 2019-02-30 Resolution Approving the Release of Performance Bonds for the Hampton Inn, 2020 Briggs Road Project, with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2019-02-31 Resolution Approving the Reduction of Sanitary Sewer Performance Bond and the Release of the Water Distribution Performance Bond for the Hirshland & Company, 3531 Route 38 Project, with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Operations

Following a motion made by Mr. Smith and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2019-02-32 Resolution Approving Renewal of Mount Laurel MUA 2019 Water Conservation Guidelines, with affirmative votes from Mr. Knight, Mr. Francescone, Mr. Riley, Mr. Smith and Ms. Capri.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Water System Summary

Ms. Carolan reported that there were 10 breaks since the last meeting, two of which were unusual. At Ark Rd. near the ShopRite, we were able to isolate the break without shutting off customers and are waiting for the County to issue a road opening permit to open the road so that we can make the repair. Another leak near our old water plant at 85 Elbo Lane was a leaking valve but it was very difficult to determine on which line it was as the Authority has numerous water mains criss-crossing at the location. After much investigation it was determined to be a distribution system valve and it was repaired; 11 customers were without service for approximately 4 hours in order to facilitate the repair.

Ms. Carolan noted that the Elbo Lane plant is on line and running periodically because we are reserving our allocation for summer.

Ms. Carolan noted that a frequently asked questions sheet regarding PFCs is on our website in case customers have questions related to the recent newspaper articles.

Wastewater System Summary

Ms. Carolan reported that 6 pumping stations are operating out of normal parameters. At the plant, the thickener tank was cleaned, and preventative maintenance performed – our employees replaced air lines and over 50 diffusers and all work is done and the tank is back in service.

Ms. Carolan reported there was a force main service leak on Moorestown-Mt. Laurel Rd. near 265 in the common driveway; several homeowners have shared laterals that were installed over 20 years ago without Authority approvals. The current homeowner refused to repair the leak, so as a matter of public health and safety the

Authority performed the repair; the homeowner will be billed. At the municipal complex there were problems with backup in the police department – Henkels & McCoy did some repairs and the Township will be billed.

Underdrains – Ms. Carolan noted that there was activity on 2/12 due to rain,

Ms. Carolan noted that under the proposed Stormwater Utility Bill, Mount Laurel Township has options:

1. Status Quo,
2. Create a new stormwater utility,
3. Designate an existing authority to be the stormwater authority,
4. Create a self-liquidating stormwater utility within itself.

Mr. Francescone added that if the bill becomes law, that the Authority's Solicitor should provide a legal opinion as to whether the underdrain systems would be covered by it.

Regarding Solar, Ms. Carolan said that she contacted the Board of Education to see about using their company to service our field and they reported they are very happy with their service provider. Mr. Adler said has reached out to that company to discuss using them when our existing contract ends.

Ms. Carolan noted that our solar equipment ran fine last month.

Presentation of Engineer's Status Report

Mr. Alaimo presented the report.

Elbo Lane Force Main Replacement

This project includes the replacement of a section of the 20" primary force main from the west side of Church Street, under the Elbo Lane/Church Street intersection and along Elbo Lane to a point beyond Well No. 7.

The preliminary force main layout has been completed. A road coping application was submitted to Burlington County to perform the vacuum extraction to determine the depth of the Sunoco Gas line. We are still waiting for approval for this to perform the work. The depth of the gas lines must be determined before the final design drawings can be completed. In addition to this work we are performing a detailed survey and title search of the Wawa property located on South Church Street (Block 1004 Lot 12), to determine the value of the property for temporary and permanent easements. This project will be financed via borrowing from the NJ Infrastructure Bank (NJIB).

Library, Millstream and Briggs Road Pump Station Force Main Replacement

No change in status. This project includes replacement of pump station force main connections to the primary force main on Union Mill Road at 3 locations. This project also includes replacement of a section of the Library force main, beginning at the pump station and extending beyond the Rt. 295/NJ Turnpike crossing.

This project will be funded through the NJ Infrastructure Bank (NJIB). The plans and specs for the combined project have been revised to incorporate NJIB requirements and Authority comments. We are also preparing the Planning Document, which is the initial submission that must be made for a NJIB project. The Library, Millstream and Briggs project will be combined in one loan application with the Elbo Lane Force Main Replacement project and the Union Mill Farms Force Main Redirection project expected to be filed in January 2019 (Bundle 1B).

East Park and Turnpike Pump Stations Level Control and Electrical Equipment Upgrades

This project included the replacement of the wet well level control systems and the installation of new electrical equipment at both stations. Contract No. 2015-18 in the amount of \$215,000 was awarded to MJF Electrical Contracting, Incorporated at the Authority's February 2017 meeting. Work was completed in 2017.

Ms. Carolan added that a resolution approving release of the 2-year maintenance bond is recommended for Board approval tonight.

FY-16 Pump Station Painting

This project included corrosion control painting of interior and exterior surfaces and piping at the Amberfield, College, Holiday Village East and Stonegate pumping stations. Contract No. 2016-18 in the amount of \$77,080

was awarded to Pro-Spec Painting, Incorporated at the Authority's April 2016 meeting. Work was completed in early 2017.

Ms. Carolan noted that a resolution approving release of the 2-year maintenance bond is recommended for Board approval tonight.

Atrium and Hooten Pump Stations Upgrades

No change in status. This project includes electrical and control system replacement and upgrades at both the Atrium and the Hooten Road stations. The Atrium station work will also include pump replacement and replacement of the emergency generator with which also connects to the adjacent Horizon Way Booster Station. Work on the plans and specifications is on-going.

This project was included in the first loan application for NJIB financing; however, construction is not scheduled to start until FY2020.

Devonshire Pump Station Upgrade

This project will include a major rehabilitation of the Devonshire Pump Station. The original pump station was constructed in 1977 as part of the Larchmont Village IV development. Although the station has been rehabilitated and upgraded a few times since it was constructed, major work is now required to the electrical and mechanical systems to keep the station operating acceptably.

The Devonshire Pump Station receives flow from some of the Larchmont sections and from the Timbercrest Pump Station and the Rancocas Woods Pump Station. It is anticipated that a proposed housing project in Rancocas Woods as well as existing commercial and residential properties currently on septic systems located on or near Creek Road may connect to the Devonshire Pump Station drainage area. Although the estimated wastewater flow that could be discharged to the Devonshire Pump Station is not yet known, it is thought that the station will have sufficient capacity to handle these new connections; however, the design and sizing of the collection system along Creek Road should be sized to accommodate as many future connections as possible. Providing sewer to the properties along Creek Road may necessitate determining how to provide sewer to the remainder of the unsewered properties in Rancocas Woods; therefore, we do not recommend finalizing the Devonshire Pump Station Upgrade project until we have a better understanding for how public sewer will be provided to all of the unsewered properties in Rancocas Woods. We still have a bit more work to finalize the route and discharge point for the proposed dual low-pressure force mains.

Since the existing electrical building will be replaced with a larger building, Mount Laurel Township Planning Board Site Plan approval will be required. The site plan application was heard at the January 10, 2019 Planning Board meeting at which time conditional approval was obtained. Planning Board comments have all been addressed. We are currently working on the electrical design.

Hartford Road WPCF Warehouse to Garage Conversion

The purpose of this project is to convert the existing warehouse at the Hartford Road WPCF to a vehicle storage garage for several of the Authority's large vehicles which require tempered storage. Currently the vehicles are stored at the Commerce Tank and 85 Elbo facilities. One existing garage door will be replaced and 2 new garage doors will be installed. Paving for access to the new garage doors and storage will also be provided.

This project was included in the first loan application for NJIB financing and construction is scheduled for FY2019. We are currently addressing comments received from the NJDEP on the plans and specifications that were submitted in November 2018.

Hartford Road WPCF Tank Repairs

This project includes rehabilitation of the 2 primary clarifiers, secondary clarifier No. 2 and the sludge thickener tank at the sewage treatment plant. New clarifier drives, sludge and scum collection equipment, bar screens, electrical equipment, valves and other associated equipment or devices will be rehabilitated or replaced.

This project was included in the first loan application for NJIB financing and construction is scheduled for FY2019. We are currently addressing comments received from the NJDEP on the plans and specifications that were submitted in November 2018.

Hartford Road WPCF Orbal Aerator Repairs

No change in status. This project is for the repair of broken discs and hoods on some of the aerators located on the orbal tank. When the aerators are repaired, the Orbal cell channels will also be cleaned.

The plans and specs are substantially complete. This project was included in the first loan application for NJIB financing, construction is scheduled for FY2020.

Generator Replacement – 85 Elbo Lane

This project includes the replacement of the generator located at 85 Elbo Lane. The generator at 85 Elbo Lane is the original generator installed when the first Elbo Lane WTP was constructed in the early 1970's.

The contract in the amount of \$126,000.00 was awarded to ABS Electric, Inc. at the October 18, 2018 meeting. The contractor has been actively working on the project.

Ms. Carolan added that a change order in the amount \$2,087.74 for work associated with relocation of conduits due to the sound enclosure, is recommended for approval by the Board this evening.

Hartford Road WPCF Roof Replacement

This project includes the replacement of roofs on seven (7) buildings at the WPCF. These roofs are the original roofs installed when the buildings were constructed in 1996. This project will be funded using NJIB financing; bidding will occur as soon as approvals are obtained.

The plans and specifications have been provided to the Authority for review. Once approved by the Authority they will be submitted to NJDEP for approval.

Nottingham Way Water Main Replacement

No change in status. This project includes the replacement of approximately 500 LF of 6" water main. Survey work has been completed. The project schedule will be dependent on the frequency of future water main breaks.

Saint David Drive Water Main Replacement – Phase 2

No change in status. This project includes the replacement of approximately 1,400 LF of 6" water main. Survey work has been completed. The project schedule will be dependent on the frequency of future water main breaks.

York Road Water Main Replacement

This project includes the replacement of approximately 1,200 LF of 6" water main. A contract in the amount of \$265,945.00 was awarded to Pioneer Pipe Contractors, Inc. at the August 2018 meeting. All work except for final paving is to be completed by January 10, 2019.

The contractor has completed all water main installation work. Final paving and restoration work will be completed in March or April when weather permits.

FY2018 Pump Station Painting

No change in status. This project included the maintenance painting of 4 sewage pumping stations: Hunters, Timbercrest, Brentwood and East Park. A contract in the amount of \$76,000.00 was awarded to Allied Painting, Inc. at the August 2018 meeting.

All work has been completed except for minor punch list items. A final punch list inspection needs to be performed.

Hartford Road WPCF Plant Laboratory

This project includes the conversion of an existing storage building that formerly contained a package water treatment plant for the on-site well into a laboratory for plant operating personnel's use. This project is scheduled for construction in FY2019; however, the exact timing is dependent on NJDEP approval since it is part of bundle 1 of the NJIB loan.

A Minor Site Plan Alteration approval has been received from the Township Planning Board. We are currently addressing comments received from the NJDEP on plans and specifications that were submitted to NJDEP in November 2018.

Emergency Shower and Eyewash Facility Installation

No change in status. This project includes the installation/replacement of emergency shower and eyewash equipment at 8 facilities. Some of the facilities do not currently have shower/eyewashes and some of the facilities do have shower/eyewashes; however, they do not use tepid water as is required by current regulations.

The plans and specifications for the shower/eyewash facilities to be installed at Well No 7, the Larchmont PS and at the Hartford Road WPCF (4 locations) are complete except for electrical design work. At the Hartford plant, the existing on-site gas lines are not large enough to accommodate the additional gas loads from the shower/eyewash water heaters. To avoid installing larger gas lines throughout the site, we are going to request that PSE&G provide two (2) new gas services off of their high-pressure line in Pike Road. This will allow higher pressure services to be brought closer to the location where the new demands will be located and thus avoid replacing mains throughout the plant. Once we receive a response from PSE&G as to whether they will provide the additional gas service, we will finalize the design and advertise for bids.

Elbo Lane WTP Clarifier Davit Replacement

This project includes the replacement of 2 existing davits located at the clarifiers which are used to pull the clarifier sludge removal pumps. The 2 existing davits will be replaced with 4 davits, with one davit dedicated to each of the submersible pumps. A platform will also be installed to allow the operators better access to the davits and wet wells where the pumps are located.

Mr. Trice added that bids were received on February 14. Award of the contract (No. 2018-04) to the low bidder, Municipal Maintenance Company in the amount of \$84,940 is recommended.

Hartford Road WPCF Filter Press Control Panel Replacement

No change in status. This project includes the replacement of the filter press controls and filter press belt motors. This project is scheduled for construction in FY2019; however, the exact timing is dependent on NJDEP approvals as part of bundle 1 of the NJIB loan.

Plans and specs are substantially complete and will be forwarded to the Authority for review

Hartford Road WPCT Door Replacements

This project includes the replacement of approximately 26 doors located at various buildings at the Hartford Road WPCF. The doors are the original metal doors installed on the building when the plant was constructed in 1996.

Due to the environment, the doors have corroded and will be replaced with fiberglass doors which are corrosion resistant.

Mr. Trice added that bids were received by the Authority on February 14. Award to W.G. Gross, Inc. in the amount of \$217,000 is recommended (Contract No. 2018-15).

Union Mill Farms Pump Station Force Main Replacement

No change in status. This project will include installation of a new force main that will redirect the pump station discharge out of the main force main in Union Mill road and into the gravity sewer collection system that discharges to the Holiday Village East Pump station. This project will be included in the Library Pump Station force main replacement NJWB loan application.

Plans for the new force main were provided to the Authority for review and we are currently revising the plans to address comments that were received. Once approved by the Authority, they will be submitted to NJDEP for approval.

Piping, Heat Tracing and Insulation Replacement at the Hartford Road WPCF

No change in status. This project is for the replacement of various heat tracing and insulation that was originally installed on exposed piping at the Hartford Road WPCF when the plant was expanded in 1996. Plans and specifications are currently being prepared. Once completed and approved by the Authority, they will be forwarded to NJDEP approval as this project will be funded via a loan from the NJIB.

Additional Projects

In addition to the projects previously mentioned, additional projects were submitted to the NJ Infrastructure Bank for financing under the first loan application. The schedule for advertisement, receipt of bids and awarding the projects to be financed is very dependent on the time it takes NJDEP to review the planning documents, plans, specs and other loan documents. The date when NJDEP will approve each project to be advertised for bids is unknown at this time.

- PLC Pump Station Monitoring System, construction scheduled for FY2020.
- Installation of lightning protection system, construction scheduled for FY2021.
- Replacement of plant lighting (tanks and parking lot), construction scheduled for FY2021.

2018 Sanitary Sewer Rehabilitation

Ms. Carolan added that design of this project was performed by ERI. This project includes lining of approximately 1200 lf of 10" and 2400 lf of 16" diameter sanitary mains and rehabilitation of 15 manholes in the Birchfield development. Contract 2018-12 in the amount of \$216,792.00 was awarded to National Water Main Cleaning Co. at the September 2018 meeting.

The contractor has completed all work with the exception of the large void on the 16" main on S. Lake Dr. and manhole rehabilitations. A change order in the amount of \$2,380 is recommended for approval by the Board this evening for extra work incurred so far in association with repairing the void on S. Lake Dr.

Closed Session II

A motion was made by Mr. Riley, seconded by Mr. Knight, voted on and unanimously approved to pass Resolution 2019-02-33 to close the meeting to discuss Regulatory Matters, Litigation and Potential Litigation, which are exempt from open meetings under the Sunshine Law, at 8:43 p.m.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Regulatory Matters, Litigation and Potential Litigation – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 9:20 p.m., following a motion made by Mr. Francescone, and seconded by

Mr. Riley and with unanimous agreement from Mr. Knight, Ms. Capri, Mr. Francescone, Mr. Riley and Mr. Smith.

Contracts

Following a motion made by Mr. Francescone and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2019-02-34 Resolution Approving Release of Maintenance Bonds for East Gate and Turnpike Pump Stations Upgrade, Contract No. 2015-18, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Capri, Mr. Riley and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2019-02-35 Resolution Approving Release of Maintenance Bonds for FY2016 Pump Station Painting Project (Amberfield, Holiday Village East, College and Stonegate Pump Stations), Contract No. 2016-08, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Capri, Mr. Riley and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Riley, the Board unanimously approved Resolution No. 2019-02-36 Resolution Authorizing Award of Contract for Elbo Lane Water Treatment Plant, Davit Replacement, to Municipal Maintenance Co., for the Amount of \$84,940.00, Contract No. 2018-04, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Capri, Mr. Riley and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2019-02-37 Resolution Authorizing Award of Contract No. 2018-15, Hartford Road Water Pollution Control Facility Door Replacement, to W.G. Gross, Inc. in the amount of \$217,000.00, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Capri, Mr. Riley and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Riley, the Board unanimously approved Resolution No. 2019-02-38 Resolution Approving Change Order No. 1, MUA Contract No. 2018-11, for 85 Elbo Lane Generator Improvements, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Capri, Mr. Riley and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2019-02-39 Resolution Approving Change Order No. 1, MUA Contract No. 2018-12, for 2018 Sanitary Sewer Rehabilitation, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Capri, Mr. Riley and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Accounting and Financial

Following a motion made by Mr. Francescone and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2019-02-40 Resolution Authorizing the Submission of Loan Applications and Other Required Documents to the New Jersey Infrastructure Bank Financing Program, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Capri, Mr. Riley and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith, and seconded by Mr. Francescone, the Board unanimously approved the Treasurer's Report for December 2018 and Payment Plan Status Report for January 2019, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Capri, Mr. Riley and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley, and seconded by Mr. Knight, the Board unanimously approved Requisition #592 in the Amount of \$1,087,005.46 for the Accounts Payable Vouchers, with affirmative votes from Mr. Knight, Mr. Francescone, Ms. Capri, Mr. Riley and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

No payments from the Acquisition and Construction Account this month.

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Requisitions #4491 through #4551 in the amount of \$637,170.85 from the Renewal and Replacement List, with affirmative votes from Mr. Knight, Mr. Francescone, Ms. Capri, Mr. Riley and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Comments:

Mr. Wiest reported that the \$3.4m bond sale closed yesterday. We received favorable pricing, with interest rates ranging between 3% and 5% over the 30 year term ending February 2049. We were also able to secure a seven year call feature rather than the standard ten years, which allows us to call bonds earlier if conditions at that time indicate an advantage to do so.

Mr. Wiest reported that notice to bidders has been advertised for 2019 lawncare services. Bid opening is March 5th. We will be awarding a contract to a bidder or executing a shared services agreement with the township to provide lawncare services at the March board meeting.

Mr. Adler said he is happy to have Russ Trice working with the Authority now.

Following a motion made by Mr. Smith, seconded by Mr. Knight, and with unanimous agreement from the members, the meeting was adjourned at 9:34 p.m.