

**MINUTES OF THE REGULAR MEETING OF THE
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

November 20, 2014

Chairwoman Nardello called the regular meeting of the Mount Laurel Township Municipal Utilities Authority to order at 6:30 p.m. in the Elbo Lane Water Treatment Plant Facility Meeting Room.

Those in attendance were:

Geraldine Nardello	Chairwoman
Christopher Smith	Vice Chairman
John Francescone	Member

Also in attendance were:

Anthony Drollas	Solicitor
Russell Trice	Consulting Engineer
Pamela Carolan	Executive Director
David Wiest	Finance Director
Robert Adler	Operations Engineer
Rebecca Alessandrine	Administrative Assistant

Chairwoman Nardello announced that the notice requirements of the “Senator Byron M. Baer Open Public Meetings Act” have been satisfied. Annual notice has been transmitted to two newspapers; it has been prominently posted on the Municipal Bulletin Board and filed with the Mount Laurel Township Clerk.

Public Comment

None

Minutes

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board approved the minutes of the October 16, 2014 Regular Meeting, with affirmative votes from Mr. Francescone, Mr. Smith and Ms. Nardello. Total votes: 3 ayes, 0 nays, 0 abstentions, 2 absent.

Developments/New Connections

There were no Resolutions for Developments/New Connections

Operations

Water System Summary

Ms. Carolan reported that there have been a few water main breaks since the last meeting. Today’s water main break was on Walt Whitman Drive near the Police Department. It’s a slow leak but icing the road. We are contacting a locating company to do a sound test to determine if it’s NJAWC or MUA water main.

Wastewater System Summary

Ms. Carolan reported that the sewer main replacement on Mount Laurel Road was coordinated well. An unexpected leak of the Tricia Meadows tap occurred during the repair. Over 20’ of pipe was removed and replaced, including the Tricia Meadows force main connection and valve. The cost is approximately 80-100k which includes overtime, Henkels & McCoy and 9 hired trucks hauling sewage for almost 24 hours.

Presentation of Engineer's Status Report

Mr. Trice presented the report.

Orchard Pumping Station Electrical Modifications

This project includes the replacement of electrical equipment, pump motors and pump control equipment, the existing building roof and roof support system. The contract, in the amount of \$306,415.00, was awarded to Eagle Construction Services, Inc. at the Authority's April 2014 meeting. The contractor has started work on-site.

Hartford Road WPCF – UV Disinfection Equipment

This project included the installation of new UV disinfection equipment in a spare effluent channel that was provided when the facility was constructed in 1995-1996. The contract in the amount of \$664,900.00 was awarded to B&H Contracting at the Authority's November 21, 2013 meeting. The new UV equipment has been running with no operational problems since it was put into service in mid-July. Final testing and integration of controls between the new and old systems has been completed. All closeout documentation has been submitted and final payment will be submitted for approval at the December meeting.

West Berwin Way Water Main Replacement

This project includes the replacement of approximately 660 feet of 10" water main on Berwin Way, in Holiday Village. The contract, in the amount of \$219,988.45, was awarded to South State, Inc., at the Authority's September 2013 meeting. The contractor has completed installation of the water main, reconnection of all water services, final paving and all punch list items. Submission of as-built drawings remains to be completed.

81 Elbo Lane Site Work

The contract, in the amount of \$76,776.25, was awarded to Ricky Slade Construction, at the Authority's June 2014 meeting. The contractor has completed all work as required in the base contract and the full depth pavement crack restoration. We are preparing a supplemental design to address a drainage problem at one of the driveways. The contractor will be requested to provide a quote for the additional work.

Hooten Road Water Main Replacement

The contract, in the amount of \$54,592.00 was awarded to Mac-Rose Contractors, Inc. at the Authority's January 2014 meeting. The contractor has completed installation of the new water main. Submission of acceptable as-built drawings remains to be completed.

85 Elbo Lane and Fostertown Tank Electrical Upgrades

This project includes the replacement of electrical equipment that was installed in the early 1970's at the old Elbo Lane Water Treatment Plant (now the site of well #4 and the electrical shop), and supplying an emergency power supply for the Fostertown Road water storage tank. Bids were received on November 6, 2014. Dee-En Electrical Contracting submitted the low bid price in the amount of \$77,912.00. Award is recommended.

Elbo Lane WTP Clarifier Improvements

The project includes installation of ventilation equipment in the clarifiers, replacement of sludge control valves, pump retrieval systems, and installation of local on/off pushbutton controls. Bids were received on November 6, 2014. KRS Services, Incorporated submitted the low bid in the amount of \$217,389.00. However, their bid did not include the name of the electrical subcontractor that would be used and must be rejected. Therefore, we recommend award of the contract to the second low bidder, Level-1 Construction, Inc. in the amount of \$230,000.00.

Liberty Road Water Main Replacement

The project includes the replacement of approximately 640 LF of 8" water main. The contract, in the amount of \$194,252.00, was awarded to T & W Construction Co., LLC, at the Authority's July 2014 meeting. Final paving will be completed in early December, if weather permits. Closeout documentation must also be completed.

Country Lane Water Main Installation and Hunter's Pump Station Force Main Replacement

This project includes the installation of 1,000 LF of 8" water main and the replacement of the Hunter's pump station force main which includes 1,800 LF of 4" pipe. Both mains will connect to existing lines in Church Street. Estimated construction cost is \$537,000. The contract was awarded to DSC Construction, Inc. at the Authority's October 2014 meeting. The preconstruction meeting was held on November 4, 2014. Work is anticipated to start in early December, depending on weather conditions.

Library Pump Station Force Main Replacement

We are preparing bid documents for the replacement of the Library pump station force main, which consists of approximately 1,450 LF of 6" force main. Estimated construction cost is \$337,000. The current schedule is to advertise for bids in December 2014 and award at the Authority's January 2015 meeting.

Amsterdam Road Water Main Replacement

As a result of numerous water main breaks and the inclusion of Amsterdam Road in the Township's road program, the Authority has decided to replace approximately 1,700 LF of 6" water main. The estimated construction cost is \$385,000. The project schedule is to advertise and receive bids by the end of the year. Plans are substantially complete.

Hartford Road Final Clarifier No. 1 Rehabilitation

This project includes the replacement of the scum and sludge collection mechanism, the effluent weir cleaning system and lining the effluent trough. The existing scum and sludge collector mechanism jammed and various structure members broke. The mechanism was repaired; however, the structure is bent and cannot be adequately repaired. We are currently revising the plans and specifications to address the Authority's comments. The project schedule is to advertise for bids next week, receive bids in December and award the contract in January 2015.

Hartford Road WPCF and Elbo Lane WTP SCADA System Improvements

Preliminary design has begun.

Well No. 6 Redevelopment and Pump Repair

This project includes the redevelopment of the well to restore its pumping capacity and repair/replacement of the well pump. The current schedule is to advertise for bids in November and receive bids and award in December 2014.

Closed Session

A motion was made by Mr. Smith, seconded by Mr. Francescone, voted on and unanimously approved to pass Resolution 2014-11-113 to close the meeting to discuss Litigation, Potential Litigation and Personnel Issues, which are exempt from open meetings under the Sunshine Law, at 6:42 p.m.

Total votes: 3 ayes, 0 nays, 0 abstentions, 2 absent

Litigation and Potential Litigation – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 6:47 p.m., following a motion made by Mr. Francescone and, seconded by Mr. Smith and with unanimous agreement from Mr. Smith, Mr. Francescone, Ms. Nardello

Contracts

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2014-11-114 Resolution Approving Award of Contract No. 2014-08 for Elbo Lane Water Treatment Plant Clarifier Improvements to Level-1 Construction, Inc. in the Amount of \$230,000.00, with affirmative votes from Mr. Smith, Ms. Nardello and Mr. Francescone.

Total votes: 3 ayes, 0 nays, 0 abstentions, 2 absent

Following a motion made by Mr. Smith, and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2014-11-115 Resolution Approving Award of Contract No. 2013-18 for 85 Elbo Lane Electrical Upgrades and Fostertown Water Tank Emergency Power Supply to Dee-En Electrical Contracting, Inc. in the Amount of \$77,912.00, with affirmative votes from Mr. Smith, Ms. Nardello and Mr. Francescone

Total votes: 3 ayes, 0 nays, 0 abstentions, 2 absent

Accounting and Financial

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved the Treasurer's Report for September 2014 and Payment Plan Status for October 2014, with affirmative votes from Mr. Smith, Ms. Nardello and Mr. Francescone.

Total votes: 3 ayes, 0 nays, 0 abstentions, 2 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Requisition #541 in the Amount of \$1,263,638.16 approving Accounts Payable Vouchers, with affirmative votes from Mr. Smith, Ms. Nardello and Mr. Francescone.

Total votes: 3 ayes, 0 nays, 0 abstentions, 2 absent

Following a motion made by Mr. Smith, and seconded by Mr. Francescone, the Board unanimously approved Requisition #4386 through #4397 in the amount of \$53,301.79 from the Acquisition and Construction List, with affirmative votes from Mr. Smith, Ms. Nardello and Mr. Francescone.

Total votes: 3 ayes, 0 nays, 0 abstentions, 2 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Requisition #2746 through #2771 in the amount of \$356,610.97 from the Renewal and Replacement List, with affirmative votes from Mr. Smith, Ms. Nardello and Mr. Francescone.

Total votes: 3 ayes, 0 nays, 0 abstentions, 2 absent

Comments:

Mr. Wiest said there were no findings from the audit, the exit conference was held and the bound audit report and MD&A was received today. The group affidavit will be executed at the December meeting.

Mr. Adler stated in addition to those recognized earlier tonight at 81 Elbo Lane, there were others who worked on the rehabilitation and he wanted to recognize them, Charlie Shoemaker, Jane Rottau, Wendy Ferrara, Sean Clarke, Bill Zimmerman and Dottie Kanzler.

Following a motion made by Mr. Francescone, seconded by Mr. Smith, and with unanimous agreement from the members, the meeting was adjourned at 6:52 p.m.