

**MINUTES OF THE REGULAR MEETING OF THE
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

August 15, 2013

Chairperson Misselwitz called the regular meeting of the Mount Laurel Township Municipal Utilities Authority to order at 6:06 p.m. in the Elbo Lane Water Treatment Plant Facility Meeting Room.

Those in attendance were:

James Misselwitz	Chairperson
Geraldine Nardello	Vice Chairperson
Elwood Knight	Secretary
Christopher Smith	Member

Also in attendance were:

Anthony Drollas	Solicitor
Russell Trice	Consulting Engineer
Pamela Carolan	Executive Director
David Wiest	Finance Director
Robert Adler	Operations Engineer
Theresa Trumbetti	Stenographer

Chairperson Misselwitz announced that the notice requirements of the “Senator Byron M. Baer Open Public Meetings Act” have been satisfied. Annual notice has been transmitted to two newspapers; it has been prominently posted on the Municipal Bulletin Board and filed with the Mount Laurel Township Clerk.

Public Comment

There were no members of the public in attendance.

Developments/New Connections

Following a motion made by Mr. Smith, and seconded by Ms. Nardello, the Board unanimously approved Resolution No. 2013-08-74 Resolution Approving Release of Water Distribution and Sanitary Sewer Maintenance Bonds for Tuscany Estates Project, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Nardello and Mr. Misselwitz.

Total votes: 4 ayes, 0 nays, 0 abstentions, 0 absent.

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2013-08-75 Resolution Approving Release of Water Distribution and Sanitary Sewer Performance Bonds for Wilderness Run Project, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Nardello and Mr. Misselwitz.

Total votes: 4 ayes, 0 nays, 0 abstentions, 0 absent.

Minutes

Following a motion made by Mr. Knight, and seconded by Mr. Smith, the Board approved the minutes of the July 18, 2013 Regular Meeting, with affirmative votes from Mr. Knight, Mr. Misselwitz, Ms Nardello and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 0 absent.

Operations

Water System Summary

Ms. Carolan reported that water use for year to date is low and is the lowest in the last 15 years and noted that we will leave some of our own water allocation in the ground.

Ms. Carolan noted that the ASR rehab of the fluoride system is complete.

Wastewater System Summary

Ms. Carolan reported that there are 4 pumping stations currently operating outside of normal parameters.

In addition, Ms. Carolan noted that this past Tuesday, there was a problem the dry well flooding at Stonegate pumping station – the alarm came in during the day and just in time to prevent the controls from being submerged.

Ms. Carolan also said that at the sewer plant, there were issues with the effluent quality due to the UV disinfection problems and it was decided to turn on the UV 100% to try to get the effective kill and it will operate until repaired fully. Also, a shaft failed on the filter press that was just rehabbed; this component was not originally replaced but a replacement is on order.

Presentation of Engineer's Status Report

Well No. 4 Pump Rehabilitation and Piping Modifications

Mr. Trice reported that this project includes replacement of the well pump, redevelopment of the well, piping modifications, installation of a new flow meter, new electrical control equipment and SCADA system modifications.

The following items remain to be completed:

Furnish spare flow meter power supply and two SCADA radios requested by Authority by change order.

Orchard Sanitary Sewer Pumping Station Electrical Modifications

Mr. Trice noted that this project includes the replacement of electrical supply, pump motors and pump control equipment, the existing building roof and roof support system.

The Township has approved the Authority's Minor Site Plan Alteration application.

Alaimo is addressing the Authority's comments on plans and specifications.

Orchard Sanitary Sewer Pumping Station Site Work

Mr. Trice reported that this project includes the installation of storm drainage structures, paving and new fencing.

The Township has approved the Authority's Minor Site Plan Alteration application.

Plans have been forwarded to the Authority for review.

The Authority has temporarily put this project on hold pending budget reviews.

Hartford Road WPCF – UV Disinfection Equipment

Mr. Trice reported that this project includes the installation of new UV disinfection equipment in a spare effluent channel that was provided when the facility was constructed in 1995-1996.

Authority personnel are reviewing the final set of plans and specifications.

The Treatment Works Approval application is still under review by NJDEP.

Holiday Village East Pumping Station Improvements

Mr. Trice reported that the Project includes the replacement and relocation of electrical equipment.

Alaimo is addressing the Authority's comments on the plans and specifications.

West Berwin Way Water Main Replacement

Mr. Trice reported that this project includes the replacement of approximately 700 feet of 10” water main on Berwin Way, which is off of North Lake Drive in Holiday Village. Estimated construction cost is approximately \$250K.

Alaimo is addressing the Authority’s comments on the plans and specifications.

81 Elbo Lane Building Modifications

Mr. Trice indicated that Alaimo is working with Authority personnel to identify various options for the renovation of the building and the associated code requirements.

Sanitary Sewer Rehab Project

Ms. Carolan reported that the slip lining is complete – budget was \$250K and actual cost was \$170K.

Closed Session

A motion was made by Mr. Knight, seconded by Ms. Nardello, voted on and unanimously approved to pass Resolution 2013-08-76 to close the meeting to discuss Litigation, Potential Litigation and Personnel Issues, which are exempt from open meetings under the Sunshine Law, at 6:25 p.m.

Total votes: 4 ayes, 0 nays, 0 abstentions, 0 absent

Litigation and Potential Litigation – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 6:37 p.m., following a motion made by Ms. Nardello, and seconded by Mr. Smith and with unanimous agreement from Mr. Misselwitz, Mr. Smith, Ms. Nardello and Mr. Knight.

Contracts

Following a motion made by Mr. Knight, and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2013-08-77 Resolution Approving Contract No. 2013-10 to KRS Services, Inc. for VFD Drive System Upgrades on Sludge Transfer Pumps in the Amount of \$40,869.00, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Nardello and Mr. Misselwitz.

Total votes: 4 ayes, 0 nays, 0 abstentions, 0 absent.

Following a motion made by Ms. Nardello, and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2013-08-78 Resolution Approving Acceptance of the Sanitary Sewer Rehabilitation Project and Initiating the Two-Year Maintenance Period - Contract No. 2013-01, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Nardello and Mr. Misselwitz.

Total votes: 4 ayes, 0 nays, 0 abstentions, 0 absent.

Accounting and Financial

Following a motion made by Mr. Smith, and seconded by Ms. Nardello, the Board approved the Treasurer’s Report for June 2013 and Payment Plan Status for July 2013, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Misselwitz and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board approved Requisition #526 in the amount of \$335,386.35 approving Accounts Payable Vouchers, with affirmative votes from Mr. Knight, Mr. Misselwitz, Ms. Nardello and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board approved Requisition #4186 through #4188 in the amount of 4,020.69 from the Acquisition and Construction List, with affirmative votes from Mr. Knight, Mr. Misselwitz, Ms. Nardello and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board approved Requisition #2393 through #2405 in the amount of \$75,154.90 from the Renewal and Replacement List, with affirmative votes from Mr. Knight, Mr. Misselwitz, Ms. Nardello and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 0 absent

Comments:

Ms. Carolan noted that a customer owes \$3,500 on their bill due to leaky toilets in a rental situation which is currently unable to be occupied due to unrelated mold issues.

Ms. Carolan said the bill was adjusted down to \$1,500 and the customer is still not satisfied.

Mr. Wiest said he would speak to the customer regarding a payment plan.

Mr. Misselwitz said he felt that Mr. Wiest's offer was fair and he doesn't feel we should make his payment plan contingent upon his renting the premises.

The Board agreed.

Ms. Carolan noted that the Fall Festival is scheduled for 9/21 and the MUA will be participating.

Mr. Wiest said that audit work begins next week.

Mr. Wiest noted that he met with Tom Dickinson regarding the third party energy contract and he put together specs indicating the timetable would be to do everything in one day – on 9/19/13.

Following a motion made by Mr. Smith, seconded by Ms. Nardello, and with unanimous agreement from the members, the meeting was adjourned at 7:04 p.m.