

**MINUTES OF THE REGULAR MEETING OF THE
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

July 17, 2014

Chairwoman Nardello called the regular meeting of the Mount Laurel Township Municipal Utilities Authority to order at 6:13 p.m. in the Elbo Lane Water Treatment Plant Facility Meeting Room.

Those in attendance were:

Geraldine Nardello	Chairwoman
Christopher Smith	Vice Chairman
Elwood Knight	Secretary
James Misselwitz	Member
John Francescone	Member

Also in attendance were:

Anthony Drollas	Solicitor
Russell Trice	Consulting Engineer
Pamela Carolan	Executive Director
David Wiest	Finance Director
Robert Adler	Operations Engineer
Theresa Trumbetti	Stenographer

Chairwoman Nardello announced that the notice requirements of the “Senator Byron M. Baer Open Public Meetings Act” have been satisfied. Annual notice has been transmitted to two newspapers; it has been prominently posted on the Municipal Bulletin Board and filed with the Mount Laurel Township Clerk.

Public Comment

There were no members of the public in attendance.

Minutes

Following a motion made by Mr. Knight, and seconded by Mr. Misselwitz, the Board approved the minutes of the June 19, 2014 Regular Meeting, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Misselwitz and Mr. Smith. Mr. Francescone abstained from voting.

Total votes: 4 ayes, 0 nays, 1 abstention, 0 absent.

Developments/New Connections

Following a motion made by Mr. Smith, and seconded by Mr. Misselwitz, the Board unanimously approved Resolution No. 2014-07-79 Resolution Authorizing Release of Water Distribution and Sanitary Sewer Maintenance Bonds for Foxcroft Estates Project, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent.

Operations

Water System Summary

Ms. Carolan reported that water use remains low and there was a water main break on Country Lane with 90 homes being off the entire day. To complicate things, there were 4 leaking valves, and meter blew out in one house and there was a leaking line under another house.

Ms. Carolan said it was determined that the fire department caused this damage when they closed a nearby fire hydrant too fast – the Fire Marshal did admit they had a problem at the site.

Ms. Carolan noted that this is a constant education with the fire department to make sure the hydrants are closed slowly.

Wastewater System Summary

Ms. Carolan reported that there are five pumping stations operating out of normal parameters. In addition, the force main which services Bridlewood broke; 199 homes are connected to it. It will be necessary to install a new creek crossing line – the pumping station is off currently and we have been trucking sewage.

Presentation of Engineer's Status Report

Mr. Trice presented the report.

Orchard Sanitary Sewer Pumping Station Electrical Modifications

This project includes the replacement of electrical supply, pump motors and pump control equipment, the existing building roof and roof support system. The contract was awarded to Eagle Construction Services, Inc., the low bidder in the amount of \$306,415.00, at the Authority's April 2014 meeting. Notice to proceed was issued and the preconstruction meeting was held on May 7, 2014. The contractor has been ordering materials and submitting shop drawings for approval.

Hartford Road WPCF – UV Disinfection Equipment

This project includes the installation of new UV disinfection equipment in a spare effluent channel that was provided when the facility was constructed in 1995-1996. The contract in the amount of \$664,900.00 was awarded to B&H Contracting at the Authority's November 21, 2013 meeting. The new UV equipment is operational and all plant flow is being treated by the new system. The contract required the new system to operate problem free for 45 days before the existing system can be taken out of service for rehabilitation.

Holiday Village East Pumping Station Improvements

The project includes the replacement and relocation of electrical equipment. The contract was awarded to B&H Contracting, Inc., the low bidder in the amount of \$165,890.00 at the Authority's September 2013 meeting. All work including punch lists have been completed and the contractor has submitted all required documentation to close out the project. We anticipate recommending acceptance of the project at the August meeting.

West Berwin Way Water Main Replacement

This project includes the replacement of approximately 700 feet of 10" water main on Berwin Way, which is off of North Lake Drive in Holiday Village. The contract was awarded to South State, Inc., the low bidder in the amount of \$219,988.45 at the Authority's September 2013 meeting. The contractor has completed installation of the water main, reconnection of all water services and temporary roadway restoration. Final paving remains to be completed. Closeout documentation remains to be submitted.

81 Elbo Lane Building Modifications

The contract was awarded to Ricky Slade Construction, the low bidder, in the amount of \$76,776.25 at the June 2014 meeting. The preconstruction meeting was held and the contractor anticipates starting work within a week.

Hooten Road Water Main Replacement

The contract, in the amount of \$54,592.00 was awarded to Mac-Rose Contractors, Inc. at the Authority's January 2014 meeting. The contractor has completed installation of the new water main. Closeout documentation remains to be completed.

Well No. 6 VFD Installation

The contract, in the amount of \$83,250.00 was awarded to Municipal Maintenance, at the Authority's February 20, 2014 meeting. Construction work is completed. Closeout documentation has been submitted and is being reviewed. Total contract cost with approved change orders is \$100,972.15. We anticipate recommending project acceptance at the August 2014 meeting.

85 Elbo Lane and Fostertown Tank Electrical Upgrades

No current activity. This project includes the replacement of electrical equipment that was installed in the early 1970's at the old Elbo Lane Water Treatment Plant, and supplying an emergency power supply for the Fostertown Road storage tank. Substantially complete copies of the plans and specifications were provided to the Authority for review. The Authority directed our office to stop work on this project on March 10, 2014.

Elbo Lane WTP Clarifier Improvements

Authorization to prepare plans and specs was received on March 17, 2014. The project includes installation of ventilation equipment in the clarifiers, replacement of sludge control valves, guide rails and pump retrieval systems, and installation of local on/off pushbutton controls. The project is scheduled to be advertised in the fall. Construction work will start in late 2014 when it will not affect plant operations. Preliminary design plans have been provided to the Authority for review.

Liberty Road Water Main Replacement

This project includes the replacement of approximately 640' of 8" water main. Bids were received on July 10, 2014. The low bidder, Spencer V. Maussner, Inc. did not submit a performance guarantee and therefore their bid must be rejected. The second lowest bidder, T & W Construction Co., LLC, submitted all required documentation and their bid was found to be responsive. We recommend award to T & W Construction Co., LLC in the amount of \$194,252.00.

Closed Session

A motion was made by Mr. Francescone, seconded by Mr. Smith, voted on and unanimously approved to pass Resolution 2014-07-80 to close the meeting to discuss Litigation, Potential Litigation and Personnel Issues, which are exempt from open meetings under the Sunshine Law, at 6:50 p.m.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Litigation and Potential Litigation – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 6:50 p.m., following a motion made by Mr. Francescone, and seconded by Mr. Knight and with unanimous agreement from Mr. Misselwitz, Ms. Nardello, Mr. Smith, Mr. Francescone and Mr. Knight.

Contracts

Following a motion made by Mr. Francescone, and seconded by Mr. Misselwitz, the Board unanimously approved Resolution No. 2014-07-81 Resolution Awarding Contract No. 2014-12 for the Purchase of a Trailer-Mounted Four-inch Trash Pump to Xylem Dewatering Solutions, Inc. in the Amount of \$58,892.00 with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight, and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2014-07-82 Resolution Approving Change Order No. 3 in the Amount of \$4,027.00 to Contract No. 2013-17 for Well No. 6 Variable Frequency Drive installation Resulting in an Adjusted Contract Amount of \$100,972.15, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2014-07-83 Resolution Authorizing Release of Maintenance Bond for Parker's Creek Sanitary Sewer Support Structure Project – Contract No. 2009-08, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2014-07-84 Resolution Awarding Contract No. 2014-09 for Liberty Road Water Main Replacement to T&W Construction Company, Inc. in the Amount of \$194,252.00, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Accounting and Financial

Following a motion made by Mr. Smith, and seconded by Mr. Francescone, the Board unanimously approved the Treasurer's Report for May 2014 and Payment Plan Status for June 2014, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent.

Following a motion made by Mr. Misselwitz, and seconded by Mr. Smith, the Board unanimously approved Requisition #537 in the Amount of \$768,753.12 approving Accounts Payable Vouchers, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight, and seconded by Mr. Misselwitz, the Board unanimously approved Requisition #4303 through #4331 in the amount of \$55,031.47 from the Acquisition and Construction List, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Misselwitz, the Board unanimously approved Requisition #2633 through #2669 in the amount of \$682,531.31 from the Renewal and Replacement List, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Comments:

Ms. Carolan noted the MUA is in the beginning of a project to clear easement areas where sewer mains run through private properties. The easements should have been kept clear beginning at original construction but were not, so now we're removing trees and brush; we will maintain clear areas going forward.

Ms. Carolan said that the Township's Fall Festival is 9/20/14 – the MUA will have a booth.

Ms. Carolan noted that the 2013 Consumer Confidence Report has been available on-line since the end of June.

Following a motion made by Mr. Francescone, seconded by Mr. Knight, and with unanimous agreement from the members, the meeting was adjourned at 7:07 p.m.