

**MINUTES OF THE REGULAR MEETING OF THE
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

May 15, 2014

Chairwoman Nardello called the regular meeting of the Mount Laurel Township Municipal Utilities Authority to order at 6:05 p.m. in the Elbo Lane Water Treatment Plant Facility Meeting Room.

Those in attendance were:

Geraldine Nardello	Chairwoman
Christopher Smith	Vice Chairman
Elwood Knight	Secretary
James Misselwitz	Member
John Francescone	Member

Also in attendance were:

Anthony Drollas	Solicitor
Russell Trice	Consulting Engineer
Pamela Carolan	Executive Director
David Wiest	Finance Director
Robert Adler	Operations Engineer
Charles Bernheimer	Operations Director
Theresa Trumbetti	Stenographer

Chairwoman Nardello announced that the notice requirements of the “Senator Byron M. Baer Open Public Meetings Act” have been satisfied. Annual notice has been transmitted to two newspapers; it has been prominently posted on the Municipal Bulletin Board and filed with the Mount Laurel Township Clerk.

Public Comment

There were no members of the public in attendance.

Minutes

Following a motion made by Mr. Misselwitz, and seconded by Mr. Smith, the Board approved the minutes of the April 17, 2014 Regular Meeting, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Misselwitz and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Developments/New Connections

Following a motion made by Mr. Misselwitz, and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2014-05-63 Resolution Approving Waiver of Water Distribution Connection Fee in the Amount of \$60,650.00 and Sanitary Sewer Connection Fee in the Amount of \$75,300.00 for Construction of 5000 Square Foot Building at Mount Laurel Township Memorial Park, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Nardello and Mr. Misselwitz.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Operations

Water System Summary

Mr. Bernheimer noted that there is 272 MG stored in the ASR. Also, Elbo Lane Plant is on line and we are taking 1MGD from Willingboro.

Mr. Bernheimer added that overall usage is very low.

Wastewater System Summary

Mr. Bernheimer reported that there are 5 pumping stations operating out of normal parameters. He added that for the Hunters pumping station we have had high flows; investigation indicates one issue is that there are a dozen properties discharging their sump pumps into it and the flow exceeds what our pumps can handle. In addition, those homeowners have been notified to stop discharging into the system.

Regarding the UV System at Hartford Road, Mr. Bernheimer said he is waiting for delivery of the new system; the existing system is failing and we have made half of the system operational in the short term.

Mr. Bernheimer added that at Hartford Road, of the 3 presses there, 1 is out for repair and another one went down but is back up operational now.

Mr. Francescone arrived at this time.

Presentation of Engineer's Status Report

Mr. Trice presented the report.

Orchard Sanitary Sewer Pumping Station Electrical Modifications

This project includes the replacement of electrical supply, pump motors and pump control equipment, the existing building roof and roof support system.

The contract was awarded to Eagle Construction Services, Inc., the low bidder in the amount of \$306,415.00, at the Authority's April meeting. Notice to proceed was issued and the preconstruction meeting was held on May 7, 2014.

Orchard Sanitary Sewer Pumping Station Site Work

No change in status.

This project includes the installation of storm drainage structures, paving and new fencing.

The Township has approved the Authority's Minor Site Plan Alteration application, his office has forwarded plans to the Authority for review and that the Authority has temporarily put this project on hold pending budget reviews.

Hartford Road WPCF – UV Disinfection Equipment

This project includes the installation of new UV disinfection equipment in a spare effluent channel that was provided when the facility was constructed in 1995-1996.

The contract in the amount of \$664,900.00 was awarded to B&H Contracting at the Authority's November 21st meeting. The preconstruction meeting was held on December 11th.

The contractor has been installing electrical conduit and wiring. Delivery of the new UV equipment is anticipated for early June.

Holiday Village East Pumping Station Improvements

The Project includes the replacement and relocation of electrical equipment.

The contract was awarded to B&H Contracting, Inc., the low bidder in the amount of \$165,890.00 at the Authority's September meeting.

All work except for punch list items has been completed.

West Berwin Way Water Main Replacement

This project includes the replacement of approximately 700 feet of 10" water main on Berwin Way, which is off of North Lake Drive in Holiday Village.

The contract was awarded to South State, Inc., the low bidder in the amount of \$219,988.45 at the Authority's September meeting.

The contractor has completed installation of the water main, reconnection of all water services and temporary roadway restoration.

Final paving remains to be completed.

81 Elbo Lane Building Modifications

Architectural drawings for construction of ADA compliant bathrooms were provided to the Authority for use in obtaining a building permit.

Plans and specs for bidding of the site work improvements have been completed. The project has been advertised and bids are due to be received on June 6.

Hooten Road Water Main Replacement

The contract in the amount of \$54,592.00 was awarded to Mac-Rose Contractors, Inc. at the Authority's January meeting. The contractor has completed installation of the new water main. Punch list items remain to be completed.

Well No. 6 VFD Installation

The contract, in the amount of \$83,250.00 was awarded to Municipal Maintenance, at the Authority's February 20th meeting. The new equipment and well are in operation. A punch list needs to be prepared.

85 Elbo Lane and Fostertown Tank Electrical Upgrades

No current activity.

This project includes the replacement of electrical equipment that was installed in the early 1970's at the old Elbo Lane Water Treatment Plant, and supplying an emergency power supply for the Fostertown Road storage tank.

Substantially complete copies of the plans and specs were provided to the Authority for review. The Authority directed our office to stop work on this project on March 10th.

Elbo Lane WTP Clarifier Improvements

Authorization to prepare plans and specs was received on March 17th. The project includes installation of ventilation equipment in the clarifiers, replacement of sludge control valves, guide rails and pump retrieval systems, and installation of local on/off pushbutton controls. The project is scheduled to be advertised in the fall. Construction work will start in late 2014 when it will not affect plant operations.

Design work is underway.

Preliminary plans for Authority personnel review should be completed the week of May 26.

Liberty Road Water Main Replacement

Mr. Trice reported that authorization to prepare plans and specs for the replacement of approximately 640 l.f. of 8" water main was received on March 10th. The project is scheduled to be advertised in June and awarded at the July meeting.

Design plans and specs have been completed and provided to the Authority for review.

Closed Session

A motion was made by Mr. Smith, seconded by Mr. Knight, voted on and unanimously approved to pass Resolution 2014-05-64 to close the meeting to discuss Litigation, Potential Litigation and Personnel Issues, which are exempt from open meetings under the Sunshine Law, at 6:30 p.m.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Litigation and Potential Litigation – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 6:31 p.m., following a motion made by Mr. Misselwitz, and seconded by Mr. Smith and with unanimous agreement from Mr. Misselwitz, Ms. Nardello, Mr. Smith, Mr. Francescone and Mr. Knight.

Contracts

Following a motion made by Mr. Misselwitz, and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2014-05-65 Resolution Approving Change Order No. 1 in the Credit Amount of \$7,809.73 to Contract No. 2013-04 for FY-2013 Cleaning and Video of Sanitary Sewer Mains Project – Resulting in a Decreased Total Contract Amount of \$116,440.27, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent.

Following a motion made by Mr. Francescone, and seconded by Mr. Misselwitz, the Board unanimously approved Resolution No. 2014-05-66 Resolution Approving Change Order No. 2 in the Amount of \$11,182.82 to Contract No. 2013-05 for Hartford /road WPCF Ultraviolet Disinfection Equipment Improvements Project Resulting in an Adjusted Contract Amount of \$678,655.23, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent.

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2014-05-67 Resolution Approving Change Order No. 2 in the Amount of \$7,165.15 to Contract No. 2013-17 for Well No. 6 Variable Frequency Drive Installation Project Resulting in an Adjusted Contract Amount of \$96,945.15, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent.

Accounting and Financial

Following a motion made by Mr. Misselwitz, and seconded by Mr. Francescone, the Board approved Resolution No. 2014-05-68 Resolution Adopting Authority Budget for Water Service and Facilities for Fiscal Year from July 1, 2014 to June 30, 2015, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Nardello, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent.

Following a motion made by Mr. Smith, and seconded by Mr. Francescone, the Board approved Resolution No. 2014-05-69 Resolution Adopting Authority Budget for Sewer Service and Facilities for Fiscal Year from July 1, 2014 to June 30, 2015, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Nardello, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent.

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board approved the Treasurer’s Report for March 2014 and Payment Plan Status for April 2014, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Misselwitz, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board approved Requisition #535 in the amount of \$984,470.45 approving Accounts Payable Vouchers, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Misselwitz, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francesone, and seconded by Mr. Misselwitz, the Board approved Requisition #4261 and #4285 in the amount of \$20,444.06 from the Acquisition and Construction List, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Misselwitz, Mr. Francesone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight, and seconded by Mr. Smith, the Board approved Requisition #2567 through #2589 in the amount of \$256,900.42 from the Renewal and Replacement List, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Misselwitz, Mr. Francesone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Comments:

Ms. Carolan reminded everyone that financial disclosure statements must be filed electronically.

Ms. Carolan noted that the Authority pays annual NJPDES fees to NJDEP for three processes and there are changes in the fees resulting in a 250% increase for the fee for the ASR. Ms. Carolan said she sent a letter with her comments regarding the large increase but has not yet received a response.

Ms. Carolan commented on Chuck Bernheimer's new position as Operations Director and said she cannot say enough good things about his performance.

Mr. Adler noted that our employees did a fine job on redirecting and reconstructing the sewage ejector station located at the old water plant at 85 Elbo Lane.

Following a motion made by Mr. Smith, seconded by Mr. Misselwitz, and with unanimous agreement from the members, the meeting was adjourned at 6:45 p.m.