

**MINUTES OF THE REGULAR MEETING OF THE  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

April 18, 2013

Chairperson Misselwitz called the regular meeting of the Mount Laurel Township Municipal Utilities Authority to order at 6:03 p.m. in the Elbo Lane Water Treatment Plant Facility Meeting Room.

Those in attendance were:

James Misselwitz	Chairperson
Geraldine Nardello	Vice Chairperson
Elwood Knight	Member

Also in attendance were:

Anthony Drollas	Solicitor
Russell Trice	Consulting Engineer
Pamela Carolan	Executive Director
David Wiest	Finance Director
Robert Adler	Operations Engineer
Theresa Trumbetti	Stenographer

Chairperson Misselwitz announced that the notice requirements of the “Senator Byron M. Baer Open Public Meetings Act” have been satisfied. Annual notice has been transmitted to two newspapers; it has been prominently posted on the Municipal Bulletin Board and filed with the Mount Laurel Township Clerk.

**Public Comment**

There were no members of the public in attendance.

**Minutes**

Following a motion made by Mr. Knight, and seconded by Ms. Nardello, the Board approved the minutes of the March 21, 2013 Regular Meeting, with affirmative votes from Mr. Knight, Mr. Misselwitz and Ms. Nardello. Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

**Developments/New Connections**

Following a motion made by Mr. Knight, and seconded by Ms. Nardello, the Board approved Resolution 2013-04-41 Resolution Approving Release of Water Distribution and Sanitary Sewer Performance Bonds (Letter of Credit) for 19 Sixth Avenue Project, with affirmative votes from Mr. Knight, Mr. Misselwitz and Ms. Nardello.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

**Operations**

**Water System Summary**

Ms. Carolan reported that to date, 2013 water use has been trending similar to 2012.

Ms. Carolan noted that the off peak period ends with NJAWC on April 30<sup>th</sup> and the interconnections will be shut off. Wells #3 and #4 are ready for use, well #6 is out of service for repairs and Elbo Lane Plant will be running.

Ms. Carolan added that in January or February, we learned that there was a problem with the quality of water going into the ASR and as a result, monthly sampling has been taking place everywhere – March results showed

that hexachlorobenzene was found in the NJAWC supply. The intent is to set up a meeting with them – our contract states they have to supply us with water that meets drinking water standards, not the standard for ASR. Ms. Carolan said that we may pursue having our permit limit standards changed with DEP, which may be easier than getting our contract amended with NJAWC.

Ms. Carolan noted that detection and repair of a March 26<sup>th</sup> water main break on Amsterdam Rd was hampered by the under drain system; damage occurred in customer's basements and the repair was not finished until March 27<sup>th</sup>.

#### Wastewater System Summary

Ms. Carolan reported that there are 8 pumping stations currently operating outside of normal parameters.

Ms. Carolan also noted that there have been 4 force main breaks, 3 in Stonegate. The replacement of this force main has been considered and is in the capital budget.

Ms. Carolan added that on April 9<sup>th</sup>, there was a sewer force main leak on Moorestown-Mt. Laurel Road – it was a customer's injector pump connection that broke causing approximately 50,000 gallon spillage, which in turn overflowed into the Board of Education's fuel tank. The water service for 329 Mt. Laurel Rd was broken during repair of the homeowner's force main connection. Clean up is on-going. The loss has been turned into everyone's insurance company.

#### **Presentation of Engineer's Status Report**

##### Indigo Drive Water Main Replacement

Mr. Trice noted that work associate with the \$284,573.20 contract with Pioneer Pipe Contractors has been completed. Approval of final payment and release of the performance bond is recommended.

##### Well No. 4 Pump Rehabilitation and Piping Modifications

Mr. Trice reported that this project includes replacement of the well pump, redevelopment of the well, piping modifications, installation of a new flow meter, new electrical control equipment and SCADA system modifications.

The well is operational. Punch list items remain to be completed. The final contract completion date is May 1.

##### Orchard Pumping Station Electrical Modifications

Mr. Trice noted that this project includes the replacement of electrical supply, pump motors and pump control equipment. In addition, the existing roof and roof support system must be replaced. Design work is underway. The scheduled advertisement date is late May.

##### Orchard Sanitary Sewer Pumping Station Site Work

Mr. Trice reported that a pre-design meeting was held to discuss this proposed project that will include the installation of storm drainage structures, paving and new fencing.

The project schedule indicates a late spring 2013 bid receipt/award date. This would allow the electrical modification contract work to be substantially complete before the site work contract is started.

Preliminary design work has started. The scheduled advertisement date is July 2013.

##### Hartford Road WPCF – UV Disinfection Equipment

Mr. Trice reported that this project includes the installation of new UV disinfection equipment in a spare effluent channel that was provided when the facility was constructed in 1995-1996. After the new equipment is operational the existing UV equipment will be taken out of service for rehabilitation. Project schedule is to complete design in early 2013 and bid the project so that construction can begin in July 2013 (FY14), when monies have been budgeted for construction.

Detailed design information has been received from the manufacturer and preparation of plans and specifications incorporating the alternate UV equipment design is underway. The scheduled advertisement date is mid-June.

Miscellaneous Corrosion Protection Painting – Pumping Stations and Water Treatment Plant

Mr. Trice reported that this project includes the painting of four wastewater pumping stations, the recycle tanks and filter room ceiling at the Elbo Lane WTP.

The contract was awarded to JP Smith Contractors, Inc. in the amount of \$67,610.00. Work has started on the recycle tanks at the Elbo Lane WTP.

**Closed Session**

A motion was made by Ms. Nardello seconded by Mr. Knight, voted on and unanimously approved to pass Resolution 2013-04-42, to close the meeting to discuss Collective Bargaining, Regulatory Matters, Litigation, Potential Litigation, and Personnel Matters which are exempt from open meetings under the Sunshine Law, at 6:35 p.m.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent

Collective Bargaining, Litigation and Potential Litigation – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 6:38 p.m., following a motion made by Ms. Nardello, and seconded by Mr. Knight and with unanimous agreement from Mr. Misselwitz, Ms. Nardello and Mr. Knight.

**Accounting and Financial**

Discussion of 2013 Appropriation to Mount Laurel Township:

Maureen Mitchell, Mount Laurel Township Manager attended the meeting.

Ms. Misselwitz announced that the Township is again asking for an appropriation from the MUA for the fifth year and he asked Ms. Mitchell, in an effort to keep dialogue open and in public, to offer the members some highlights on the Township's cost cutting attempts and help in understanding the revenues that are not being realized.

Ms. Mitchell explained that the re-payment on settled tax appeals amounting to \$2.7 million represented a huge back log which definitely impacted the Township financially. Ratables in the Township were \$65 million lower in 2013 vs. 2012. The Township is now outsourcing trash removal and also took back grass cutting – in addition, offices have been combined.

Ms. Mitchell said she is constantly looking for ways to reduce costs while improving services and she said she is also looking to work better with the MUA – for example, the Township will be cutting the MUA's grass through an interlocal agency agreement.

Mr. Misselwitz asked Ms. Mitchell if she thinks the appropriation requests will ever end and what her opinion of it is.

Ms. Mitchell said when the tax appeal re-payments are concluded, then perhaps it could end and she views the appropriation as payment in lieu of the MUA having to pay taxes.

Mr. Misselwitz noted that it can not be considered a dollar for dollar comparison.

The Board thanked Ms. Mitchell for attending the meeting and for her input and explanations.

**Contracts**

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board approved Resolution No. 2013-04-43 Resolution Rejecting All Bids Received on April 9, 2013 with Authorization to Re-bid for Contract No. 2013-03 – Sludge Hauling Services, with affirmative votes from Mr. Knight, Ms. Nardello and

Mr. Misselwitz.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Knight, and seconded by Ms. Nardello, the Board approved Resolution No. 2013-04-44 Resolution Accepting the Parking Lot Reconstruction at 1201 South Church Street – Contract No. 2012-10, with affirmative votes from Mr. Knight, Ms. Nardello and Mr. Misselwitz.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board approved Resolution No. 2013-04-45 Resolution Accepting the Sanitary Sewer Line Cleaning and Video Project – Contract No. 2012-03, with affirmative votes from Mr. Knight, Ms. Nardello and Mr. Misselwitz.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Knight, and seconded by Ms. Nardello, the Board approved Resolution No. 2013-04-46 Resolution Approving Revised Change Order No. 1 to Indigo Drive Water Main Replacement - Contract No. 2013-05 to Correct a Mathematical Error on Change Order No. 1 Previously Approved on December 20, 2012, with affirmative votes from Mr. Knight, Ms. Nardello and Mr. Misselwitz.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board approved Resolution No. 2013-04-47 Resolution Accepting Indigo Drive Water Main Replacement Project – Contract No. 2012-05 and Initiating a Two-Year Maintenance Period, with affirmative votes from Mr. Knight, Ms. Nardello and Mr. Misselwitz.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Knight, and seconded by Ms. Nardello, the Board approved Resolution No. 2013-04-48 Resolution Approving Award of Contract No. 2013-01 for 2013 Sanitary Sewer Rehabilitation Project to Insituform Technologies, LLC in the Amount of \$117,844.00, with affirmative votes from Mr. Knight, Ms. Nardello and Mr. Misselwitz.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board approved Resolution No. 2013-04-49 Resolution Approving Award of Contract No. 2013-04 for Cleaning and Video of Sanitary Sewer Mains to North American Pipeline Services, LLC in the amount of \$124,250.00, with affirmative votes from Mr. Knight, Ms. Nardello and Mr. Misselwitz.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

**Accounting and Financial (continued)**

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board approved the Appropriation to the Township of Mount Laurel in the amount of \$578,390.00, with affirmative votes from Mr. Knight, Mr. Misselwitz and Ms. Nardello.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

**Discussion of authority Water & Sewer Budgets:**

Mr. Wiest noted that the preliminary budget information was sent out last Friday.

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board approved Resolution No. 2013-04-50 Resolution Endorsing Modification of Renewal and Replacement Reserve Fund, with affirmative votes from Mr. Knight, Ms. Nardello and Mr. Misselwitz.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Knight, and seconded by Ms. Nardello, the Board approved Resolution No. 2013-04-51 Resolution Approving Authority Budget for Water Service and Facilities for Fiscal Year from July 1, 2013 to June 30, 2014, with affirmative votes from Mr. Knight, Ms. Nardello and Mr. Misselwitz.  
Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Knight, and seconded by Ms. Nardello, the Board approved Resolution No. 2013-04-52 Resolution Approving Authority Budget for Sewer Service and Facilities for Fiscal Year from July 1, 2013 to June 30, 2014, with affirmative votes from Mr. Knight, Ms. Nardello and Mr. Misselwitz.  
Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board approved the Treasurer's Report for February 2013 and Payment Plan Status for March 2013, with affirmative votes from Mr. Knight, Mr. Misselwitz, Mr. Smith and Ms. Nardello.  
Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Knight, and seconded by Ms. Nardello, the Board approved Requisition #522 in the amount of \$513,271.09 approving Accounts Payable Vouchers, with affirmative votes from Mr. Knight, Mr. Misselwitz and Ms. Nardello.  
Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board approved Requisition #4168 through #4169 in the amount of \$547.50 from the Acquisition and Construction List, with affirmative votes from Mr. Knight, Mr. Misselwitz and Ms. Nardello.  
Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Knight, and seconded by Ms. Nardello, the Board approved Requisition #2272 through #2294 in the amount of \$340,454.16 from the Renewal and Replacement List, with affirmative votes from Mr. Knight, Mr. Misselwitz and Ms. Nardello.  
Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent

**Comments:**

Ms. Carolan said she received a thank you letter from the Drexel professor whose students who took the facilities tour. There are more tours scheduled for other students.

Ms. Carolan reported that on May 9<sup>th</sup> there is a presentation at Parkway School and on May 10<sup>th</sup>, Brownies are doing a facilities tour.

Mr. Wiest thanked all involved for their efforts with the budget process.  
Mr. Wiest reported that the Township is paying the MUA \$96K toward their underdrain bill, which leaves a \$23K balance.

Mr. Adler reported that there is a solar panel inverter issue – the power coating was lost and the gasketing is allowing moisture inside which is creating peeling. The solar field shut down on Friday night Mr. Adler said he is asking the company that monitors it and Alaimo to investigate the issue; however, it is now operating fine.

Following a motion made by Mr. Knight, seconded by Ms. Nardello, and with unanimous agreement from the members, the meeting was adjourned at 7:30 p.m.