

**MINUTES OF THE REGULAR MEETING OF THE
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

March 20, 2014

Chairwoman Nardello called the regular meeting of the Mount Laurel Township Municipal Utilities Authority to order at 6:05 p.m. in the Elbo Lane Water Treatment Plant Facility Meeting Room.

Those in attendance were:

Geraldine Nardello	Chairwoman
Christopher Smith	Vice Chairman
Elwood Knight	Secretary
James Misselwitz	Member
John Francescone	Member

Also in attendance were:

Russell Trice	Consulting Engineer
Pamela Carolan	Executive Director
David Wiest	Finance Director
Robert Adler	Operations Engineer
Theresa Trumbetti	Stenographer

Chairwoman Nardello announced that the notice requirements of the “Senator Byron M. Baer Open Public Meetings Act” have been satisfied. Annual notice has been transmitted to two newspapers; it has been prominently posted on the Municipal Bulletin Board and filed with the Mount Laurel Township Clerk.

Public Comment

There were no members of the public in attendance.

Minutes

Following a motion made by Mr. Misselwitz, and seconded by Mr. Smith, the Board approved the minutes of the February 20, 2014 Regular Meeting, with affirmative votes from Mr. Knight, Mr. Misselwitz, Ms. Nardello and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Smith, and seconded by Mr. Misselwitz, the Board unanimously approved Resolution No. 2014-03-43 Resolution Approving Release of Certain Minutes of the Closed Session Authority Board Meetings for Months July 2012 to June 2013 (FY13), with affirmative votes from Mr. Knight, Mr. Misselwitz, Ms. Nardello and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Developments/New Connections

Following a motion made by Mr. Knight, and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2014-03-44 Resolution Approving Release of Water Distribution and Sanitary Sewer Performance Bonds for Tara Estates (Paddock Run) Phase II Project, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Nardello and Mr. Misselwitz.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Operations

Water System Summary

Ms. Carolan reported that there has been 1 water main break since the last meeting.

Ms. Carolan noted that we are experiencing the second lowest water use since 2010 and there is 216 MG stored in the ASR. Also, Elbo Lane Plant is running on 1 well to reduce purchase of water from Willingboro.

Wastewater System Summary

Ms. Carolan reported that there are 5 pumping stations operating out of normal parameters and added that for the Hunters pumping station we have been trucking sewage for over two months 5 to 7 times per week.

Ms. Carolan noted that the Brentwood station that was running on a generator has been repaired and is now off the generator.

Presentation of Engineer's Status Report

Orchard Sanitary Sewer Pumping Station Electrical Modifications

Mr. Trice noted that this project includes the replacement of electrical supply, pump motors and pump control equipment, the existing building roof and roof support system.

Mr. Trice added that the project was advertised on March 14th and bids are scheduled to be received on April 15th.

Orchard Sanitary Sewer Pumping Station Site Work

No change in status.

Mr. Trice reported that this project includes the installation of storm drainage structures, paving and new fencing.

Mr. Trice added that the Township has approved the Authority's Minor Site Plan Alteration application, his office has forwarded plans to the Authority for review and that the Authority has temporarily put this project on hold pending budget reviews.

Hartford Road WPCF – UV Disinfection Equipment

Mr. Trice reported that this project includes the installation of new UV disinfection equipment in a spare effluent channel that was provided when the facility was constructed in 1995-1996.

Mr. Trice added the contract in the amount of \$664,900.00 was awarded to B&H Contracting at the Authority's November 21st meeting. The preconstruction meeting was held on December 11th.

The contractor anticipates starting work on-site next week. The new UV equipment will not be available for installation until early June. The contract completion date for startup of the new equipment is June 10th. After 45 days of incident free operation, the contractor will be permitted to work on the existing UV system. Final contract completion date is August 9th.

Holiday Village East Pumping Station Improvements

Mr. Trice reported that the Project includes the replacement and relocation of electrical equipment.

Mr. Trice noted that the contract was awarded to B&H Contracting, Inc., the low bidder in the amount of \$165,890.00 at the Authority's September meeting.

The new variable frequency drives and associated electrical equipment have been installed and started up. Ventilation equipment is scheduled to be installed on March 21 and the FRP door is being fabricated.

West Berwin Way Water Main Replacement

Mr. Trice reported that this project includes the replacement of approximately 700 feet of 10" water main on Berwin Way, which is off of North Lake Drive in Holiday Village. Estimated construction cost is approximately \$250K.

Mr. Trice noted that the contract was awarded to South State, Inc., the low bidder in the amount of \$219,988.45 at the Authority's September meeting.

The contractor has completed installation of the water main, reconnection of all water services and temporary roadway restoration. When weather permits a punch list will be prepared and final paving will be completed.

81 Elbo Lane Building Modifications

Mr. Trice said that architectural drawings for construction of ADA compliant bathrooms were provided to the Authority for use in obtaining a building permit.

Site plan approval has been obtained from the Township's Minor Site Plan Alteration Committee.

Authorization to prepare plans and specifications for bidding of the site work improvements was received on March 18th. The project schedule is to advertise in May and receive bids and award the project at the June 19th meeting.

Hooten Road Water Main Replacement

Mr. Trice reported that the contract in the amount of \$54,592.00 was awarded to Mac-Rose Contractors, Inc. at the Authority's January meeting. The preconstruction meeting was held and notice to proceed issued on January 28.

The contractor has started installation of the new water main; however an unknown underdrain was encountered yesterday, which delayed the main installation work.

Well No. 6 VFD Installation

Mr. Trice reported that the contract, in the amount of \$83,250.00 was awarded to Municipal Maintenance, at the Authority's February 20th meeting. The preconstruction meeting was held and the contractor has been submitting shop drawings for approval.

85 Elbo Lane and Fostertown Tank Electrical Upgrades

Mr. Trice reported that this project includes the replacement of electrical equipment that was installed in the early 1970's at the old Elbo Lane Water Treatment Plant, and supplying an emergency power supply for the Fostertown Road storage tank.

Substantially complete copies of the plans and specs were provided to the Authority for review. The Authority directed our office to stop work on this project on March 10th.

Elbo Lane WTP Clarifier Improvements

Mr. Trice reported that authorization to prepare plans and specs was received on March 17th. The project includes installation of ventilation equipment in the clarifiers, replacement of sludge control valves, guide rails and pump retrieval systems, and installation of local on/off pushbutton controls. The project is scheduled to be advertised in the fall. Construction work will start in late 2014 when it will not affect plant operations.

Liberty Road Water Main Replacement

Mr. Trice reported that authorization to prepare plans and specs for the replacement of approximately 640 l.f. of 8" water main was received on March 10th. The project is scheduled to be advertised in June and awarded at the July meeting.

Closed Session

A motion was made by Mr. Smith, seconded by Mr. Francescone, voted on and unanimously approved to pass Resolution 2014-03-45 to close the meeting to discuss Litigation, Potential Litigation and Personnel Issues, which are exempt from open meetings under the Sunshine Law, at 6:25 p.m.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Litigation and Potential Litigation – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 6:28 p.m., following a motion made by Mr. Misselwitz, and seconded by Mr. Smith and with unanimous agreement from Mr. Misselwitz, Mr. Smith, Ms. Nardello, Mr. Francescone and Mr. Knight.

Contracts

Following a motion made by Mr. Misselwitz, and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2014-03-46 Resolution Awarding Contract No. 2014-03 to Vann Dodge in the Amount of \$80,487.00 to Provide a Crane Truck Replacement, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Nardello, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent.

Following a motion made by Mr. Misselwitz, and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2014-03-47 Resolution Awarding Contract No. 2014-02 to KRS Services in the Amount of \$19,690.00 for Rehabilitation of Belt Filter Press #1 Project, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Nardello, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent.

Following a motion made by Mr. Misselwitz, and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2014-03-48 Resolution Authorizing Release of Maintenance Bond for Building Replacement – Well \$3 Project – MUA Contract No. 2008-03, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Nardello, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent.

Following a motion made by Mr. Knight, and seconded by Mr. Misselwitz, the Board unanimously approved Resolution No. 2014-03-49 Resolution Authorizing Release of Maintenance Bond for Buckingham Way Water Main Replacement Project – MUA Contract No. 2011-03, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Nardello, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent.

Following a motion made by Mr. Francescone, and seconded by Mr. Misselwitz, the Board unanimously approved Resolution No. 2014-03-50 Resolution Authorizing Release of Maintenance Bond for Pump Station Painting – MUA Contract No. 2011-08, with affirmative votes from Mr. Knight, Mr. Smith, Ms. Nardello, Mr. Francescone and Mr. Misselwitz.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent.

Accounting and Financial

Following a motion made by Mr. Francescone, and seconded by Mr. Misselwitz, the Board approved the Treasurer's Report for January 2014 and Payment Plan Status for March 2014, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Misselwitz, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight, and seconded by Mr. Francescone, the Board approved Requisition #533 in the amount of \$285,503.17 approving Accounts Payable Vouchers, with affirmative votes from Mr. Knight, Mr. Misselwitz, Ms. Nardello, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith, and seconded by Mr. Misselwitz, the Board approved Requisition #4226 through #4242 in the amount of \$29,404.41 from the Acquisition and Construction List, with affirmative votes from Mr. Knight, Mr. Misselwitz, Ms. Nardello, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Misselwitz, and seconded by Mr. Smith, the Board approved Requisition #2520 through #2543 in the amount of \$166,275.75 from the Renewal and Replacement List, with affirmative votes from Mr. Knight, Mr. Misselwitz, Ms. Nardello, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Comments:

Mr. Wiest noted that on-line credit card payments have tripled and that there is still tweaking needed regarding the e-bill launch.

Mr. Adler noted that the roof resurfacing for 81 Elbo Lane will begin in April.

Mr. Trice noted that a meeting was held with Entech and the liner manufacturer and they agreed to video the affected section of pipe and additional areas and cut out a sample of the liner to analyze it to determine how this problem occurred. They indicated that they have never seen this before and they want to get to the bottom of it. They also will install another liner inside to secure everything.

Following a motion made by Mr. Knight, seconded by Mr. Misselwitz, and with unanimous agreement from the members, the meeting was adjourned at 6:50 p.m.