

**MINUTES OF THE REGULAR MEETING OF THE
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

January 17, 2013

Chairperson Misselwitz called the regular meeting of the Mount Laurel Township Municipal Utilities Authority to order at 6:00 p.m. in the Elbo Lane Water Treatment Plant Facility Meeting Room.

Those in attendance were:

James Misselwitz	Chairperson
Geraldine Nardello	Vice Chairperson
Elwood Knight	Member

Also in attendance were:

Anthony Drollas	Solicitor
Russell Trice	Consulting Engineer
Pamela Carolan	Executive Director
David Wiest	Finance Director
Robert Adler	Operations Engineer
Brian Scott	HR & Safety Director
Theresa Trumbetti	Stenographer

Chairperson Misselwitz announced that the notice requirements of the “Senator Byron M. Baer Open Public Meetings Act” have been satisfied. Annual notice has been transmitted to two newspapers; it has been prominently posted on the Municipal Bulletin Board and filed with the Mount Laurel Township Clerk.

Public Comment

There were no members of the public in attendance.

Minutes

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board approved the minutes of the December 20, 2012 Regular Meeting, with affirmative votes from Mr. Knight and Ms. Nardello.

Mr. Misselwitz abstained from voting.

Total votes: 2 ayes, 0 nays, 1 abstention, 0 absent.

Operations

Water System Summary

Ms. Carolan reported that there have been six water main breaks since the last meeting.

Ms. Carolan noted that the year end water usage totaled 1,531MG and high in the last 10 years was 1,702MG, with a low of 1,362MG.

Ms. Carolan also reported that there was an issue with the ASR well, where hexachlorobenzene was detected in the recharge water. It was well below the permitted level for drinking water (1/20th) but exceeds NJPDES discharge limit by a factor by over 2 times. As a result, recharge of the ASR had to be shut down – subsequent lab results were fine for January, so DEP was contacted and they blessed starting the re-charge back up. As the water was supplied by NJAWC, we conversed with them and will come up with a plan of action – they had a non-detect, but ran more samples as confirmation.

Ms. Carolan said for February, samples will be pulled from all points of entry to our system.

Wastewater System Summary

Ms. Carolan reported that there are nine pumping stations not operating within parameters and are being rectified. The stations at Atrium & Orchard have had problems for several months and are on the hit list with Alaimo's office for repair. Atrium is costing five extra man hours per week and Orchard is ten extra man hours per week. Both projects will be bid in the spring.

Ms. Carolan noted that at the sewer plant, there are issues with the outer containment of the above ground fuel tank. Either moisture/condensation or rainwater is getting in behind the double wall – it will be repaired as necessary or replaced.

Ms. Carolan added also that at the sewer plant in December, there were problems with the alignment on a settlement tank algae sweep brushes, which broke the shear pin on the clarifier; the shear pin is designed to fail before permanent damage to other equipment occurs. The shear pin was replaced and the brushes will be modified.

Quarterly Operations Report

A motion was made by Mr. Knight and seconded by Ms. Nardello to approve the Operations Report for the 3rd Quarter 2012, with affirmative votes from Mr. Knight, Mr. Misselwitz and Ms. Nardello.

Total votes: 3 ayes, 0 nays, 0 abstentions, 0 absent

Presentation of Engineer's Status Report

Indigo Drive Water Main Replacement

Mr. Trice noted that the contract amount of \$284,573.20 was awarded to Pioneer Pipe Contractors. Contract closeout items remain to be completed.

Well No. 4 Pump Rehabilitation and Piping Modifications

Mr. Trice reported that a workshop meeting was held at the site to discuss the scope of work and review existing site conditions.

Ms. Carolan added that the contractor was met with problems in obtaining the permit from the Township due to institution of new policies for waivers.

Mr. Trice indicated that the contractor continues to submit shop drawings for approval and has started work on the room partition wall, well discharge piping and well redevelopment work.

Ms. Carolan noted that the schedule is tight as the well must be fully operational prior to April 30; the contract requires well to be operational by April 8th.

Orchard Pumping Station Electrical Modifications

Mr. Trice noted that this project includes the replacement of electrical supply, pump motors and pump control equipment. In addition, the existing roof and roof support system must be replaced.

Ms. Carolan noted that this project is scheduled for bidding in February 2013.

Holiday Village East Pumping Station Electrical Modifications

Mr. Trice noted that the Authority advised, due to budget constraints, this project will be split from the Orchard Pumping Station project. Design will continue, but construction is postponed until July 2013.

Orchard Sanitary Sewer Pumping Station Site Work

Mr. Trice reported that a pre-design meeting was held to discuss this proposed project that will include the installation of storm drainage structures, paving and new fencing.

The project schedule indicates a late spring 2013 bid receipt/award date. This would allow the electrical modification contract work to be substantially complete before the site work contract is started.

Preliminary design work has started.

Hartford Road WPCF – UV Disinfection Equipment

Mr. Trice reported that this project includes the installation of new UV disinfection equipment in a spare effluent channel that was provided when the facility was constructed in 1995-1996. After the new equipment is operational the existing UV equipment will be taken out of service for rehabilitation. Project schedule is to complete design in early 2013 and bid the project so that construction can begin in July 2013 (FY14), when monies have been budgeted for construction.

Authority personnel are reviewing an alternate model of UV disinfection equipment. The alternate system includes more bulbs; however, the capital and O&M costs appear to be lower than the type of system currently installed.

Miscellaneous Painting – Pumping Stations and Water Treatment Plant

Mr. Trice reported that this project includes the painting of four wastewater pumping stations, the recycle tanks and filter room ceiling at the Elbo Lane WTP.

Closed Session

A motion was made by Ms. Nardello seconded by Mr. Knight, voted on and unanimously approved to pass Resolution 2013-01-01, to close the meeting to discuss Regulatory Matters, Litigation, Potential Litigation, and Personnel Matters which are exempt from open meetings under the Sunshine Law, at 6:25 p.m.
Total votes: 3 ayes, 0 nays, 0 abstentions, 0 absent

Litigation and Potential Litigation – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 6:50 p.m., following a motion made by Mr. Knight, and seconded by Ms. Nardello and with unanimous agreement from Mr. Misselwitz, Ms. Nardello and Mr. Knight.

Contracts

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board approved Resolution No. 2013-01-02, Resolution Approving Change Order No. 1 to Contract No. 2012-11 Well #4 Rehabilitation, Piping & Building Modifications, Resulting in a Decrease in the amount of \$3,233.54 and a Revised Total Contract Amount of \$355,280.46, with affirmative votes from Mr. Knight, Mr. Misselwitz and Ms. Nardello.
Total votes: 3 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight, and seconded by Ms. Nardello, the Board approved Resolution No. 2013-01-03, Resolution Authorizing the Award of a contract with Sun Life Financial Company to Provide Dental Insurance Coverage Effective February 1, 2013, with affirmative votes from Mr. Knight, Mr. Misselwitz and Ms. Nardello.
Total votes: 3 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board approved Resolution No. 2013-01-04, Resolution Authorizing the Award of a contract with Dearborn National LTD Firm to Provide Life, Accidental Death and Disability & Long Term Disability Insurance Coverage Effective February 1, 2013, with affirmative votes from Mr. Knight, Mr. Misselwitz and Ms. Nardello.
Total votes: 3 ayes, 0 nays, 0 abstentions, 0 absent

Accounting and Financial

Following a motion made by Mr. Knight, and seconded by Ms. Nardello, the Board approved the Treasurer's Report for November 2012 and Payment Plan Status for January 2013, with affirmative votes from Mr. Knight, Mr. Misselwitz and Ms. Nardello.

Total votes: 3 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board approved Requisition #519 in the amount of \$739,043.51 approving Accounts Payable Vouchers, with affirmative votes from Mr. Knight, Mr. Misselwitz and Ms. Nardello.

Total votes: 3 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight, and seconded by Ms. Nardello, the Board approved Requisition #4147 through #4163 in the amount of \$119,013.96 from the Acquisition and Construction List, with affirmative votes from Mr. Knight, Mr. Misselwitz and Ms. Nardello.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board approved Requisition #2202 through #2220 in the amount of \$133,798.45 from the Renewal and Replacement List, with affirmative votes from Mr. Knight, Mr. Misselwitz and Ms. Nardello.

Total votes: 3 ayes, 0 nays, 0 abstentions, 0 absent

Comments:

Mr. Wiest noted that the billing rates will be adjusted with the February bills. This is the last annual rate increase implemented as a result of the December 2007 public rate hearing.

Following a motion made by Mr. Knight, seconded by Ms. Nardello, and with unanimous agreement from the members, the meeting was adjourned at 7:10 p.m.