

**MINUTES OF THE REGULAR MEETING OF THE  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

February 15, 2018

Chairman Smith called the regular meeting of the Mount Laurel Township Municipal Utilities Authority to order at 7:10 p.m. in the Elbo Lane Water Treatment Plant Facility Meeting Room.

Those in attendance were:

Christopher Smith	Chairman
John Francescone	Vice Chairman
Cheryl Coco-Capri	Secretary
Elwood Knight	Member

Also in attendance were:

Kelly Grant	Solicitor
Richard Alaimo	Consulting Engineer
Russell Trice	Consulting Engineer
Pamela Carolan	Executive Director
David Wiest	Finance Director
Craig Levai	Water Treatment Supervisor
Theresa Trumbetti	Stenographer

Chairman Smith announced that the notice requirements of the “Senator Byron M. Baer Open Public Meetings Act” have been satisfied. Annual notice has been transmitted to two newspapers; it has been prominently posted on the Municipal Bulletin Board and filed with the Mount Laurel Township Clerk.

**Closed Session I**

A motion was made by Ms. Capri, seconded by Mr. Francescone, voted on and unanimously approved to pass Resolution 2018-02-08 to close the meeting to discuss Reorganization, which is exempt from open meetings under the Sunshine Law, at 7:13 p.m.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Reorganization – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 7:14 p.m., following a motion made by Ms. Capri, and seconded by Mr. Francescone and with unanimous agreement from Ms. Capri, Mr. Smith, Mr. Knight and Mr. Francescone.

**Annual Appointments**

Mr. Francescone nominated Ms. Capri for the position of Chairperson of the Mount Laurel Township Municipal Utilities Authority and Mr. Knight seconded same, with unanimous agreement from Mr. Francescone, Mr. Smith, Mr. Knight and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Mr. Knight nominated Mr. Francescone for the position of Vice Chairperson of the Mount Laurel Township Municipal Utilities Authority and Mr. Smith seconded same, with unanimous agreement from Mr. Francescone, Mr. Smith, Mr. Knight and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Mr. Smith nominated Mr. Knight for the position of Secretary of the Mount Laurel Township Municipal Utilities Authority and Mr. Francescone seconded same, with unanimous agreement from Mr. Francescone, Mr. Smith, Mr. Knight and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

**Public Comment**

There was no public comment

**Minutes**

Following a motion made by Mr. Knight, and seconded by Mr. Francescone, the Board unanimously approved the minutes for the January 21, 2018 Regular Meeting, with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Resolution 2018-02-09, Resolution Approving the Release of Minutes of Certain Closed Session Authority Board Meetings from Months of July 2016 through June 2017, with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

**Annual Appointments**

Following a motion made by Mr. Francescone, and seconded by Mr. Knight, the Board unanimously approved Resolution 2018-02-10, Resolution Establishing Regular Meetings of the Mount Laurel Township Municipal Utilities Authority, with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Resolution 2018-02-11, Resolution Designating the Official Newspaper of the Mount Laurel Township Municipal Utilities Authority (Burlington County Times), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Knight, the Board unanimously approved Resolution 2018-02-12, Resolution Designating Depositories and Signatories for the Cash Management Plan, with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Francescone, the Board unanimously approved Resolution 2018-02-13, Resolution Designating Depository for the Mount Laurel Township Municipal Utilities Authority (Sun National Bank), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Francescone, the Board unanimously approved Resolution 2018-02-14, Resolution Designating Depository for the Mount Laurel Township Municipal Utilities Authority (Wells Fargo Bank), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Francescone, the Board unanimously approved Resolution 2018-02-15, Resolution Designating Depository for the Mount Laurel Township Municipal Utilities Authority (Citizens Bank), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Francescone, the Board unanimously approved Resolution 2018-02-16, Resolution Designating Depository for the Mount Laurel Township Municipal Utilities Authority (New Jersey Cash Management Fund), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Resolution 2018-02-17, Resolution Authorizing the Appointment of Solicitor for the Mount Laurel Township Municipal Utilities Authority (Capehart Scatchard), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Resolution 2018-02-18, Resolution Authorizing the Appointment of Labor Counsel for the Mount Laurel Township Municipal Utilities Authority (Capehart Scatchard), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Resolution 2018-02-19, Resolution Authorizing the Appointment of Bond Counsel for the Mount Laurel Township Municipal Utilities Authority (Capehart Scatchard), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Francescone, the Board unanimously approved Resolution 2018-02-20, Resolution Authorizing the Appointment of Special Counsel Services for the Mount Laurel Township Municipal Utilities Authority – NJAWC Rates/Contracts (Fornaro Francioso, LLC), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Resolution 2018-02-21, Resolution Authorizing the Appointment of Special Counsel Services for the Mount Laurel Township Municipal Utilities Authority – Water Supply Matters and Agreements (Fornaro Francioso, LLC), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board unanimously approved Resolution 2018-02-22, Resolution Authorizing the Appointment of Consulting Engineer for the Mount Laurel Township Municipal Utilities Authority (Alaimo Group), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Resolution 2018-02-23, Resolution Authorizing the Appointment of Governmental Accountant/Auditor for the Mount Laurel Township Municipal Utilities Authority (Bowman & Company LLP), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Francescone, the Board unanimously approved Resolution 2018-02-24, Resolution Authorizing the Appointment of Financial Advisor for the Mount Laurel Township Municipal Utilities Authority (GB Associates), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Resolution 2018-02-25, Resolution Authorizing the Appointment of Certified Laboratory Services for the Mount Laurel Township Municipal Utilities Authority (Garden State Laboratories, Inc.), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board unanimously approved Resolution 2018-02-26, Resolution Authorizing the Appointment of Public Hearing Officer for the Mount Laurel Township Municipal Utilities Authority (Parker McCay), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board unanimously approved Resolution 2018-02-27, Resolution Authorizing the Appointment of Human Resources Trainer for the Mount Laurel Township Municipal Utilities Authority (Brown & Connery, LLP), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Resolution 2018-02-28, Resolution Authorizing the Appointment of Conflict Auxiliary Engineer for the Mount Laurel Township Municipal Utilities Authority (Environmental Resolutions, Inc.), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Knight, the Board unanimously approved Resolution 2018-02-29, Resolution Authorizing the Appointment of Conflict Auxiliary Engineer for the Mount Laurel Township Municipal Utilities Authority (Maser Consultants), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board unanimously approved Resolution 2018-02-30, Resolution Authorizing the Appointment of Occupational Medical Provider for the Mount Laurel Township Municipal Utilities Authority (Virtua Medical Group, PA), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board unanimously approved Resolution 2018-02-31, Resolution Authorizing the Qualifications of Safety Trainer for the Mount Laurel Township Municipal Utilities Authority (Certified Health & Safety Services, LLC), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Resolution 2018-02-32, Resolution Authorizing the Appointment of Engineering Consultant for GIS Technical Support Services for the Mount Laurel Township Municipal Utilities Authority (Maser Consultants), with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

**Developments/New Connections**

Following a motion made by Mr. Smith, and seconded by Mr. Francescone, the Board unanimously approved Resolution 2018-02-33, Resolution Authorizing Release of Maintenance Bond for the Learning Experience of Mount Laurel, Church Street, with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board unanimously approved Resolution 2018-02-34, Resolution Authorizing Release of Maintenance Bond for Commerce Bank, Rt. 38 and Commerce Parkway, Phase I, with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

**Operations**

Following a motion made by Mr. Francescone, and seconded by Mr. Smith, the Board unanimously approved Resolution 2018-02-35, Resolution Approving Renewal of Mount Laurel MUA 2018 Water Conservation Guidelines, with affirmative votes from Mr. Knight, Mr. Smith, Mr. Francescone and Ms. Capri.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

**Water System Summary**

Ms. Carolan said that there were 3 main breaks since the last meeting added that Craig Levai, Water Treatment Supervisor is in attendance tonight.  
Mr. Levai introduced himself and gave his background and told the Board that his goal is to provide good, clean water to the MUA customers.  
Mr. Levai added that it starts with the operators and he gave a synopsis of the operators on staff.  
Mr. Levai provided the Board with a handout that outlined historical usage data and he reviewed those numbers.  
Ms. Carolan noted that plant winter maintenance has finished

**Wastewater System Summary**

Ms. Carolan reported 6 pumping stations are operating out of normal parameters and this past weekend there were problems with the Birchfield pumping station – 2” of rain caused high water levels and several pumps were on at Ramblewood, and Birchfield station can’t overcome the pressure. It doesn’t happen that often and we are trying to come up with other corrective actions.  
Ms. Carolan noted there are problems in Oleander Ct. in Birchfield. Sewer laterals aren’t laid out sensibly and are very deep down to 18’. Also, there are many shared laterals which don’t comply with our regulations and they are backing up into homes. A solution is needed to re-plumb the lines. Henkels and McCoy has done some work already and the Homeowners Association says it’s not their problem.

Ms. Carolan reported that Hartford Road opened today.

### **Presentation of Engineer's Status Report**

Mr. Trice presented the report.

#### **Hartford Road WPCF and Elbo Lane WTP SCADA System Improvements**

This project includes the replacement of the entire SCADA system at the Hartford Road WPCF and the upgrade of the SCADA system at the Elbo Lane WTP. Allied Control Services, Inc. was awarded the contract in the amount of \$688,705.00 at the Authority's August 2015 meeting. The new SCADA systems are running at both plants.

The contractor has completed all of the change order work requested by the Authority; however, while completing this work some existing wiring and hardware that needs to be replaced was found. We are waiting for the contractor to provide the cost to replace those items.

#### **Wharton Road Water Main Replacement**

This project included replacement of approximately 240' water main. A contract was awarded to DSC Construction Inc. in the amount of \$147,242.00 at a special meeting held on September 11, 2015. The new main has been in service since fall 2016.

All work has been completed and final payment is recommended.

#### **East Park and Turnpike Pump Stations Level Control and Electrical Equipment Upgrades**

This project included the replacement of the wet well level control systems and the installation of new electrical equipment at both stations. The contract was awarded to MJF Electrical Contracting, Inc. in the amount of \$215,000 at the Authority's February 18, 2016 meeting.

All work has been completed and final payment is recommended.

#### **Hartford Road WPCF UV Tank Slide Gate Replacement**

This project was to replace slide gates at the UV tank which are used to isolate the UV4000 and UV3000 systems and to replace the structure which houses the UV controls. KRS Services, Inc. was awarded the contract in the amount of \$138,169.00 at the Authority's April 2016 meeting. The new slide gates have been installed and the UV system is in operation. The SCADA modifications for control of the new slide gates have been completed and the gates have been inspected by the gate manufacturer.

Alaimo and Authority personnel met with the contractor to review exactly what was required to be submitted to satisfy the electrical as-built requirements. This is the only outstanding item of work.

#### **Grant Road and St. Andrews Drive Water Main Replacements**

This project included the replacement of 990 feet of 6" water main with 8" water main on Grant Road, and the replacement of 1,140 feet of 6" water main on St. Andrews Drive and St. Andrews Court. RTW Construction, Inc. was awarded the contract in the amount of \$667,155.00 at the October 2016 meeting.

All work has been completed and final payment is recommended.

#### **Hartford Road Force Main Replacement- Phase I**

The project includes the installation of approximately 2,600 LF of 24" and 160 LF of 20" force main on Hartford and Union Mill Roads. Approximately 2,200 LF of 2" and 2 1/2" PVC force main will also be installed to collect wastewater from existing and future properties along Hartford Road. The contract was awarded to Montana Construction Corp. in the amount of \$2,561,111.00 at the Authority's May 18, 2017 meeting.

American Asphalt, Montana's subcontractor, completed all paving today and is in the process of opening the road. Striping will be completed next week.

#### Hartford Road WPCF Pump Station Upgrade

This project includes the replacement of pumps, controls and other equipment for the pump station located at the treatment plant. The station is an integral part of the plant since it collects drainage from a number of facilities throughout the plant. A contract in the amount of \$368,200.00, was awarded to TKT Construction Co., Inc. at the Authority's April 20, 2017 meeting.

The new station is operational. Tie-in of the new equipment to the existing plant SCADA system has been partially completed. Site restoration work, as-builts and closeout documentation remain to be completed.

#### Atrium Pump Station Upgrade

The station flows and design criteria for sizing the new pumps have been finalized. We are now proceeding with the preparation of plans and specs for upgrade of the station, which generally will include replacement of pumps and electrical controls. The Authority has also decided to include electrical upgrade work at the Hooten Road pump station in this project. This project will be included with one of the loan applications for NJEIT financing.

#### Liberty Road and Lincoln Drive Water Main Replacements

This project includes the replacement of approximately 2,200 LF of water main on Liberty Road (2nd half), Lincoln Drive and Stuyvesant Place. The contract in the amount of \$666,472.00 was awarded to RTW Construction, Inc. at the Authority's July 19, 2017 meeting.

The contractor has not been on-site for the last 3 to 4 weeks; however, he has completed the installation of the water mains on Liberty Road, Lincoln Drive, Stuyvesant Place, and the water services on Liberty Road. The contractor indicates that he will be on-site on Monday to complete the water service tie-ins. We will be sending the contractor a letter putting him on notice that the project is late and that liquidated damages may be assessed.

#### Hartford Road WPCF Warehouse to Garage Conversion

No change in status. The purpose of this project is to convert the existing warehouse at the Hartford Road WPCF to a vehicle storage garage for several of the Authority's large vehicles which require tempered storage. Currently the vehicles are stored at the Commerce Tank and 85 Elbo facilities. One existing garage door will be replaced and 2 new garage doors will be installed. Paving for access to the new garage doors and storage will also be provided. The plans and specs are complete and have been provided to the Authority for review. The Authority plans to apply for funding for this project from the NJ Environmental Infrastructure Trust.

#### Hartford Road WPCF Tank Repairs

This project includes rehabilitation of the 2 primary clarifiers, secondary clarifier No. 2 and the sludge thickener tank at the sewage treatment plant. New clarifier drives, sludge and scum collection equipment, bar screens, electrical equipment, valves and other associated equipment or devices will be rehabilitated or replaced. The Authority plans to apply for funding for this project from the NJ Environmental Infrastructure Trust.

Design work is substantially complete. We are addressing Authority comments and some additional work added to the contract.

#### Briggs Road Pump Station Force Main Replacement

No change in status. This project is for replacement of the existing pump station force main from the pump station to and including the connection to the main force main in Union Mill Road. The plans and specs are substantially complete and have been forwarded to the Authority for review. The Authority now intends to finance this work through the NJEIT and that finalization of this contract will be tied to other pump station force main work that will also be financed.

Note: The Briggs Road Pump Station Force Main Connection Replacement (M-180-356), the Millstream Pump Station Force Main Connection Replacement (M-180-357), the Library Pump Station Force Main Replacement (M-180-322) that was designed in 2015-2016 will be combined into a single contract before bidding.

#### Millstream Pump Station Force Main Connection Replacement

No change in status. This project is for the replacement of the existing pump station force main connection to the main force main in Union Mill Road at Walton Avenue. Design drawings have been completed and the specs are being prepared.

#### Library Pump Station Force Main Connection Replacement

No change in status. This project is for the replacement of the existing pump station force main connection to the main force main in Union Mill Road at Moorestown Mount Laurel Road.

Survey work has been started, however the location of the existing tie-in connection must be determined before the design can be completed.

#### Union Mill Farms Pump Station Flow Diversion Study

No change in status. Currently the Union Mill Farms Pump Station discharges directly into the 24" force main in Union Mill Road. The Authority has authorized a study to determine if it would be possible to redirect the flow from the Union Mill Farms Pump Station so that it discharges into a gravity sewer main which flows to the Holiday Village East Pump Station of Stonegate Pump Station. This would eliminate one of the connections to the main force main system and it is thought that the Holiday Village East Pump Station has sufficient excess capacity to handle the additional flow. Flow meters will be installed next week on stations to determine the existing flows and excess capacities.

#### Hartford Road WPCF Orbal Aerator Repairs

This project is for the repair of broken discs and hoods on some of the aerators on the orbal tank. When the aerators are repaired, the cell channels will also be cleaned. Design drawing are substantially complete and were forwarded to the Authority for review, and comments are being addressed.

#### Well No. 4 Redevelopment and Pump Repair

This contract is for the redevelopment of Well No. 4, including removal and repair of the existing installed well pump and the installation of the spare pump they Authority has stored. Upon completion of this project, the Authority will have appropriately sized spare well pumps for each of the production wells. The contract was awarded to Steffen Drilling, the low bidder in the amount of \$103,400.00, at the January 18 meeting. Work will start once the new well pump has been delivered to the site.

#### Generator Replacement – 85 Elbo Lane

No change in status. This project will include the replacement of the original 1974 generator, now oversized, located at 85 Elbo Lane. The new generator will supply emergency power to Well No. 4, the garage located at that site and the engineering warehouse building located at 81 Elbo Lane.

In addition to the Hartford Road Warehouse to Garage Conversion, Tank Repairs and Orbal Aerator Repairs, the following additional projects are planned to be designed and submitted to the Environmental Infrastructure Trust for financing under one loan application:

- PLC Pump Station Monitoring System.
- Hartford Road WPCF Building Roof Replacements.
- Installation of lightning protection system.
- Replacement of plant lighting (tanks and parking lot).
- Upgrade belt filter press control panels.
- Replace floor drainage piping in primary sludge pump building.



- Replacement of heat tracing and insulation on exposed piping on various tanks throughout the plant.
- Anti-fall protection system on peripheral feed clarifiers.

Some of these projects are planned to be designed this year and under construction in FY2019 and others are scheduled for construction in subsequent years.

### **Closed Session II**

A motion was made by Mr. Francescone, seconded by Mr. Knight, voted on and unanimously approved to pass Resolution 2018-02-36 to close the meeting to discuss Regulatory Matters, Litigation and Potential Litigation, Personnel and Collective Bargaining Agreement which are exempt from open meetings under the Sunshine Law, at 8:10 p.m.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Regulatory Matters, Litigation and Potential Litigation, Personnel and Collective Bargaining Agreement – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 8:50 p.m., following a motion made by M. Francescone, and seconded by Mr. Knight and with unanimous agreement from Ms. Capri, Mr. Smith, Mr. Knight and Mr. Francescone.

### **Contracts**

Following a motion made by Mr. Francescone and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2018-02-37 Resolution Authorizing Award of Contract for Fiber Connectivity Services to Block Line Systems not to exceed \$8,800.00 per month, with affirmative votes from Ms. Capri, Mr. Knight, Mr. Francescone and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2018-02-38 Resolution Approving Sale of Authority Surplus Equipment Through Internet Based Vendor for On-Line Auction, with affirmative votes from Ms. Capri, Mr. Knight, Francescone and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2018-02-39 Resolution Approving Release of the 2 Year Maintenance Period for the Birchfield and Timbercrest Pump Stations Project, with affirmative votes from Ms. Capri, Mr. Knight, Francescone and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2018-02-40 Resolution Approving Release of the 2 Year Maintenance Period for the Well No. 7 Redevelopment Project, with affirmative votes from Ms. Capri, Mr. Knight, Francescone and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2018-02-41 Resolution Approving Acceptance of the Grant Road and S. Saint Andrews Water Main Replacement Project and Start of the Maintenance Bond Period, with affirmative votes from Ms. Capri, Mr. Knight, Francescone and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2018-02-42 Resolution Approving Change Order No. 3 Contract No. 2015-11, Wharton Road Water Main Replacement, with affirmative votes from Ms. Capri, Mr. Knight, Francescone and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2018-02-43 Resolution Approving Acceptance of the Wharton Road Water Main Project and Initiating the Two-Year Maintenance Period, with affirmative votes from Ms. Capri, Mr. Knight, Francescone and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Knight and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2018-02-44 Resolution Approving Change Order No. 4 Contract No. 2015-18, East Park and Turnpike Pump Station Level Control Upgrades, with affirmative votes from Ms. Capri, Mr. Knight, Francescone and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2018-02-45 Resolution Approving Acceptance of the Turnpike and East Park Pump Station Project and Initiating the Maintenance Period, with affirmative votes from Ms. Capri, Mr. Knight, Francescone and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2018-02-46 Resolution Authorizing Change Order No. 2, Contract No. 2016-08, Hartford Road Force Main Project Phase I, with affirmative votes from Ms. Capri, Mr. Knight, Francescone and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Knight and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2018-02-47 Resolution Authorizing Award of Contract No. 2018-01 to Atlantic Switch and Generator, LLC for Generator at Orchard Pump Station in the amount of \$43,820, with affirmative votes from Ms. Capri, Mr. Knight, Francescone and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

### **Accounting and Financial**

Following a motion made by Mr. Smith and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2018-02-48 Resolution Authorizing Jane Rottau as QPA, with affirmative votes from Ms. Capri, Mr. Knight, Francescone and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Knight, and seconded by Mr. Smith, the Board unanimously approved the Treasurer's Report for January 2018 and Payment Plan Status Report for February 2018, with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Knight and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Knight, the Board unanimously approved Requisition #580 in the Amount of \$205,929.90 approving Accounts Payable Vouchers, with affirmative votes from Ms. Capri, Mr. Knight, Mr. Francescone and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

No Acquisition and Construction payments this month.

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board unanimously approved Requisitions #4051 through #4093 in the amount of \$440,331.08 from the Renewal and Replacement List, with affirmative votes from Ms. Capri, Mr. Knight, Mr. Francescone and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

**Comments:**

Ms. Carolan said the Green Team event at Rowan College is 3/1/18 and the MUA was asked to attend to answer questions – they are showing the movie Tapped which is about the bottled water industry.

Mr. Wiest said he added the Hartford Rd. facility to the lawn care renewal agreement with the Township and he is waiting for an updated price.

Following a motion made by Mr. Smith, seconded by Mr. Francescone, and with unanimous agreement from the members, the meeting was adjourned at 9:01 p.m.